RGUHSB/RRAC/AUTH(MEET)/15/212SYN/2026 Date: 30.05.2026
ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ
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No. RGUHSB/RRAC/AUTH(MEET)/15/212SYN/2026 Date: 30.05.2026

NOTIFICATION

Sub: Procedure to be followed for valuation of "(N-A) NA (Not Answered) & MCQ grievances/representation" - Reg.

Ref:
1. Notification No. RGU/AUTH/128-SYN/187/2017-18 dated 16.09.2017.
2. Minutes of the Committee of the Academic Council (CAC) 2026(3) meeting held on 12.03.2026.
3. Minutes of the 212th Syndicate (Special) meeting held on 23.03.2026.

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The existing ordinances/notifications of the University/Apex bodies in respect of various faculties clearly define the number of valuations to be done and the result computation process . However, in order to address the queries raised by the student regarding "Not Answered" remarked as N-A (NA) in the marks awarding column by the evaluators in spite of writing the answers, & in continuation of the notification vide ref (1) the matter was referred to and deliberated in the CAC vide ref (2). Pursuant to the approval accorded by the Committee of the Academic Council and Syndicate vide ref (3), & in exercise of powers conferred under section 35(2) of RGUHS Act 1994, it is hereby notifies the "Procedures are to be followed for valuation of such "(N-A) NA (Not Answered) & MCQ grievances/representation".

I. Title: These procedures are called as "Procedures to be followed for valuation of "NA (Not Answered) & MCQ Grievances/Representation."

II. Scope and Applicability: These procedures are extended to all faculties/courses of the University and applicable only to the (N-A) NA remarked by the Evaluators and the MCQ related grievances of the candidate on his representation by following due procedures stated here-in-after.

III. Definitions: -

a. "(N-A)/NA": "(N-A)/ NA" shall mean cases where the candidate has written an answer to a question, but both the evaluators have remarked as "(N-A)/NA (Not Answered)."

b. MCQ Grievances: - In the case of MCQ-type questions, if a candidate has written the correct answer as per the University approved key answer, but the evaluator has awarded 'Zero' marks or not considered the same.

IV. Representation to the University by the Candidate: -

a. Representations regarding (N-A)/NA valuation/MCQ issues shall be submitted by the candidate through the Principal/Head of Institution in which he is studying.
b. The candidate shall submit the application within 10 days from the date of receipt of photocopy of the answer script from the University through the Principal. Applications received after 10 days from the date of receipt of Photocopy of the Answers scripts, shall not be considered.
c. Head of the Institution shall forward such representation of the candidate after due verification and ascertaining that the student claim fulfils and falls under the explained "definitions" of clause III (a) / (b).
d. Head of the Institute should clearly mention in the Covering/Forwarding letter to the University about "the Question Number/s for which (N-A)/NA has been marked and the page numbers in which the question has been answered by the candidate in the photocopy of answer booklet for the concerned Question paper."
e. Head of the Institute should clearly mention in the Covering/Forwarding letter to the University about "the Question Number/s of MCQ for which zero/NA/not considered has been marked and the page numbers in which the question has been answered by the candidate in the photocopy of answer booklet for the concerned Question paper.

V. Process of Verification, determination of the correctness claimed by the candidate and evaluation at the University: -

a. Such of the answer scripts having the questions fulfilling the defined under III (a)/(b), shall be referred to the respective Chairperson of the Board of Studies (BoS) and Dean of the concerned faculty for verification and ascertaining that the student claim is Correct.
b. In case of III(a) only on the confirmation and recommendations of BoS Chairman and Dean such of the question/s shall be sent to for evaluations by eligible evaluators
c. In case of III(b), based on the confirmation by the BoS Chairman and the Dean of the respective faculty, the marks shall be awarded to such of those MCQ's, if the answer written by the student is exactly the same as that of the approved key answers, thus replacing either zero or NA or not considered in the earlier valuation.

VI. Award of Marks and Computation of Results: -

a. In case of III(a), the newly awarded marks shall replace the NA of earlier valuations. i.e. the marks awarded by the first evaluator shall replace the NA of earlier V1 (First Valuation) and the marks awarded by the second evaluator shall replace the NA of earlier V2 (Second Valuation)
b. In case of III(b), based on the confirmation by the BoS Chairman and the Dean of the respective faculty, the marks shall be awarded to such of those MCQ's, if the answer written by the candidate is exactly the same as that of the approved key answers, thus replacing either zero or NA or not considered in the earlier valuation without need for further valuation.

c. After the steps followed in VI (a) & (b) the results of the candidate shall be revised accordingly.
d. Such awarded marks after the NA Valuation or MCQ correction, under definition clause VI(a) & (b) shall be final. The candidate shall not be entitled for any further representations/grievance in this regard.
e. The whole process shall be get completed within four weeks from the receipt of the representation from the college to the University.

VII. Effect of such evaluation by the Evaluators: -

a. For the first instance, such evaluators shall be called for an explanation. Upon establishment of lapse, they shall be warned with a fine of Rs 1000/- per question shall be levied to such of the evaluator.
b. In case of repetition of such lapse by the same evaluator, the matter shall be referred to ELEC and the concerned evaluator is required to appear and explain the causes before the ELEC. The ELEC after enquiry and upon ascertaining facts, may recommend as under: -

i. The evaluator shall not be permitted to undertake valuation work for the subsequent two/more examination cycles as decided by ELEC.

OR

ii. The evaluator may be blocked from any of the University related work **OR** can recommend for termination of the Guideship **OR** recommend as ineligible for PG recognised teacher.

VIII. General Instructions: -

- Principals/Heads of Institutions shall explain the existing ordinances regarding valuation to the candidates. There is no provision for re-valuation under any circumstances.
- Award of '0' (Zero) marks shall also be treated as valuation as per university norms.

The above "Procedures to be followed for "(N-A)/NA (Not Answered) & MCQ grievances/representation" shall be applicable to all faculties & courses of the University.

By Order,

Digitally signed by ARJUN S ODEYAR
Date: 30-05-2026 16:11:41

(Approved in e-office No. E-141053/140139)

REGISTRAR

To,

All the Dean/Director/Principals of Colleges Affiliated to RGUHS

Copy to:

1. The Special Secretary to Governor, Lok Bhavan, Bengaluru -560001.
2. Private Secretary to Minister for Medical Education & Skill Development, Room, No.206-207, Vikas Soudha, Dr. B.R Ambedkar Veedhi, Bengaluru
3. Additional Chief Secretary to Government, HFW (Medical Education), M S Building, 4th Gate, 6th Floor, Dr. B.R Ambedkar Veedhi, Bengaluru-01.

4. All the Members of Authorities of RGUHS.
5. PA to Vice-Chancellor/Registrar/Registrar (Eva)/FO, RGUHS, Bengaluru.
6. All the Section Heads, RGUHS, Bengaluru.
7. Guard file / Office Copy.

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