To,

All the Principals
Affiliated Colleges of RGUHS,
Bangalore.

Subject: - Regarding submission standardized format Photograph for filling the examination application form and Convocation certificate

As per the above cited subject, you are here by informed to instruct the students to submit the Photograph in a standardized format as mentioned below while filling the examination application form and for convocation certificate.

Photo Specifications

- Size: 33mm x 41mm or 1.3 x 1.6 inches.
- Color: Natural color so skin tone is clearly visible.
- Head size and position: Head needs to be centered and looking at the camera.
  Head should be 22mm to 32mm.
- Recency: Taken in the last 6 months.
- Background: Plain white and solid design.
- Smile: No smile. Only neutral expression.
- Eyes: Open and looking directly at camera.
- Glasses: Only prescription glasses are permitted.
- Headgear: Religious purposes only and cannot block face.
- Dimensions and size (pixels): 10KB to 50KB. For pixels: 130x160.
- Attire, clothing, dress code: Casual or professional preferred.

This is for your information to circulate among the students.

Dr. K B Lingegowda  
Registrar (Evaluation)