**RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES**

**KARNATAKA**

**4th ‘T’ Block, Jayanagar, Bangalore – 560 041**

**Faculty: Allied Health Sciences and Physiotherapy**

**APPLICATION FOR FRESH AFFILIATION TO START NEW COLLEGE / ADDITIONAL COURSE/INCREASE INTAKE**

**YEAR \_\_\_\_\_\_\_**

**RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES**

**KARNATAKA**

**4th ‘T’ Block, Jayanagar, Bangalore – 560 041**

**APPLICATION FOR FRESH AFFILIATION TO START NEW COLLEGE ADDITIONAL COURSE/ INCREASE INTAKE**

 **(for use by the management)**

**(Please write ‘Not Applicable’ if any information is found to be so)**

This application has ten parts. All the columns applicable must be filled up by the Management. Please attach copies of supporting documents / Certificates etc. wherever necessary. In case space is not sufficient, give particulars in a separate sheet. Please do not leave any column blank.

**PART I : GENERAL INFORMATION**

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| **Year** |  | **Course** |  |
| **A. Particulars of affiliation fee:** |  |
| 1.Particulars of application Fee of Rs. 1000/- paid | Transaction No: | Date |
| 2 Fresh affiliation fee deposited | Transaction No: | Date | Amount |
| 3. Late fee for Affiliation | Transaction No: | Amount |

Note: Enclose the attestation copy of the fees paid.

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|  **B. PARTICULARS OF MANAGEMENT.** |
| 1.Name and address of the Association / Society which managers the college: |  |
| 2. Name of the Proposed College:  |  |
| 3. Enclose the list showing the name and Chairman and Members of the Governing Body or Managing Committee and a copy of the constitution and by –laws of the Society: |  |

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|  **C. FINANCIAL RESOURCES** Enclose the following statements: |
| **1.** Financial resources proposed to be utilized for land, building and equipment ( Bank balance, fixed deposits etc,( attach supporting documents) |
| **2.** The Balance sheet of assets and liabilities |
| **3.** Income and expenditure Account |
| **4.** Budget for next three years and provision made to meet the possible deficit therein |

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| **D. PARTICULARS OF LOCATION OF THE PROPOSED COLLEGE** |
| 1.Place or town in which the college is proposed to be established ( full address of the actual location should be given |  |
| 2. Population of the place or town (certificate from concerned authority should be enclosed) |  |
| 3. type of Municipal Administration (Village Panchayat / Municipality / Municipal Corporation) |  |
| 4. main Profession and nature or employment opportunities in the immediate surrounding areas. |  |
| 5. Degree college in the neighbored (Name, Type of education, Student Strength) |  |
| 6. Within 10 Kms. Radius |  |
| 7. Within 10 and 20 Kms. Radius |  |
| 8. Within 20 and 50 kms Radius (enclose category wise list of institutions, if the space is not sufficient, use separate sheet0 |  |
| 9. Jr. College and higher (name, Type of education, Students Strength, Secondary schools in the area which are expected to feed the proposed college) |   |
| 10. . Name of the course proposed: |  |

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| **E. 1. SPECIAL REASONS REGARDING THE NEED AND SUITABLITY OF THE LOCALITY FOR THE ESTABLISHMENT OF THE PROPOSED COLLEGE** |  |
| 2. If the same management is running other health sciences college, lease give the name and course conducted. |  |

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| **PART B** |
| 1. **PHYSICAL INFRASTRUCTRUE (AT PROPOSED COLLEGE)**
 |
| 1. **COLLEGE LAND:**
 |
|  1.Whether the minimum standard requirement of land with adequate playground is available for the establishment of the college as prescribed by the University. (produce documents).  Yes / No |
| If Yes give details:  |
| 1. By way of ownership by the proposers ( Produce documents). (Produce an affidavit that the land is free of encumbrance and litigation).
 |
| 1. By way of budget provision for purchase of land as per minimum standard requirements. ( Produce documents)
 |
| 1. If no, what are the (I) Plants to procure and purchase (II) Budget provision made for construction:
 |
|  5. Whether the land for building has enough space for expansion according to future needs:   Yes / No  |

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|  **II. COLLEGE BUIDLING** |
| 1. Whether buildings with lecture halls are readily available, for running classes with the extent of build up floor areas as recommended by respective Council / Apex Body. Please give details including the plan. ( Produce documents)
 |
| 1. Whether the buildings of the college are located near the main teaching hospital premises and whether the land for buildings of the college has enough space for expansion according to future needs.
 |
| 3. Give details whether land and building is owned by the institution or is taken by way of rent or lease: |
| 4.By way of ownership by the Proposers (Produce documents): |
| 5. By way of rent or lease by the proposers (Produce documents): |
| 6.Floor area of building | No. of Blocks | No of Floors |
| 7. Year of construction: |  |
| 8.Whether the college building is exclusively meant for the purpose of housing the college: |

Note:

1. Details of Land available
2. Source of the Land (If the Land is received from Govt., the conditions attached to the same)
3. Attested photocopy of original Land records.
4. Permission from the Local Civil Authorities (Municipality, Corporation, Panchayath) for utilization of Land for the Purpose of establishing the College and Hospital separately.
5. The documents to establish that the applicant own and manage a hospital of not less than 100 beds (AHS)/ 150 beds (Physiotherapy) with necessary infrastructural facilities capable of being developed into teaching institution in the campus of the proposed College.
6. Due Diligence Certificate from an Revenue Authority in original as in attached format certifying that the applicant owns land as required by the concerned Apex Body/ Government of India / University.
7. A land usage certificate in original issued by a Competent Authority / Revenue Authority.
8. A certificate in original issued by the Revenue Authority certifying that the applicant owns and possesses contiguous land and it is free from encumbrance / litigation.
9. Permission from Pollution Control Board
10. Plan approval of College and Hospital from the competent authority.
11. Details of any other courses running in the same campus

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|  **III. PHYSICAL FACILITIES AVAILABLE:** |
| a. Principal Chamber | (Specify in sq ft) |
| b. Office Room | (Specify in sq ft) |
| c. Total No. of Department staff room | (Specify in sq ft) |
| d. Total No. of Lecture Hall | (Specify in sq ft) |
| e. Total No. of Laboratories | (Specify in sq ft) |
| f. Seminar Hall | (Specify in sq ft) |
| g. Auditorium | (Specify in sq ft) |
| h. Museum | (Specify in sq ft) |
| i. Examination Hall | (Specify in sq ft) |
| j. Animal House  | (Specify in sq ft) |
| k**. Workshop** (give particulars) | **i. staff**  | **ii. Equipment** | **iii. Scope of Work** |
| **i.Animal House**(give particulars) | **i. Area** | **ii. Staff** | **iii. Type of animals** |
| **m. Committee rooms :** |  |
| o. Common room for  |  |
| Men Students |  |
| Lady Students (Specify in sq ft) |  |

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| **r. Library:** |
| **1. Central Library** |
| **I. Collection Department:** |
| **Type of Documents** | **Total**  |
| 1. Books |  |  |  |  |  |
| 2. Current Journals ( No. of Titles) |  |  |  |  |  |
| 3. Bound Volumes of Journals |  |  |  |  |  |
| 4. Monographs |  |  |  |  |  |
| 5. Govt. Publications |  |  |  |  |  |
| 6. Thesis / Dissertation |  |  |  |  |  |
| 7. Reports / Pamphlets |  |  |  |  |  |
| 8. Microfilms / Microfiche |  |  |  |  |  |
| 9. Slides |  |  |  |  |  |
| 10. Audio Cassettes |  |  |  |  |  |
| 11. Video Cassettes |  |  |  |  |  |

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| **II. Building:** |
| Whether the library is housed in an independent building  |  Yes or No |
| Total floor area in Sq. Mtrs |  |
| **III. Library equipments:** |
| 1.Type of Computer | Yes / No |
| 2.E-Mail  | Yes / No |
| 3. Connected to any network | Yes / No |
| 4. Photocopying Machine | Yes / No |
| 5. Microfilm reader | Yes / No |
| 6. Audio Visual | Yes / No |
| 7. Telephone | Yes / No |
| 8. Telex | Yes / No |
| 9. Fax  | Yes / No |
| 10.Bindery | Yes / No |
| 11.Others i.e. | Yes / No |

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| **IV. Library Finance:** **(Please Specify)** |
| 1. Total Budget proposed (Rupees in Lakhs)
 |
| 1. Expenditure proposed for library equipment:
 |
| ITEMS | EXPENDITURE PROPOSED |
| BOOKS |  |
| CD-ROM DATABASE |  |
| MICROFILMS |  |
| MICRO FICHES |  |
| AUDIO – CASSETTES |  |
| VIDEO – CASSETTES |  |
| BINDING WORKS |  |

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|  **PART III: HOSPITAL AND CLINICAL FACILITIES:** |
| a. Name of General Hospital & Full address |  |
| b. Sanctioned bed strength and the distribution of beds in each discipline / subject |  |
| c. Whether the hospital is possessed by the applicant or has a tie-up please furnish details and supportive documents  |  |
| d. Daily average outdoor patients  |  |
| e. Daily average indoor patients  |  |
| f. Distance between hospital & College |  |
| g. Particulars of the hospital including a plan |  |
| 1. Details regarding administrative block of hospital and its location  |
| 2. The Staff working (both hospital and administrative staff |

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|  h. Whether building for housing laboratories are readily amount of built up floor area? |
| i. The types of equipments and apparatus for the various laboratories already available with  the proposer as per the standard list of equipment. If not, amount provided in the budget. |
| j. Whether provision has been made for Museums. |

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|  **PART IV: STUDENT AMENITIES:**  |
| 1.Whether buildings for housing hostel or hostels readily available with adequate built up floor area for men and women students: |  |
| 2. Give details of hostels facilities for Men for lady students |  |
| Whether own or rented |  |
| Furnish details of furniture |  |
| Provided to each students |  |

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|  **PART V : HOUSING FOR TEACHERS:** |
| 1. Whether building for housing the Principal and Teachers is available?

(Please give details) |
| 1. Principal |  |
| 2. Teachers |  |
| 3. Other Staff |  |
| Non Teaching and Ancillary Staff  |  |

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|  **PART VI : SPORTS FACILITIES / STUDENTS WELFARE** |
| 1.Whether the play ground is exclusively available for the students of the college ( Give details). |
| 2. Whether equipments for games and sports are available, please give details of sports, equipments and budget. |

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|  **PART VII : STAFF** |
| 1.Financial provision made for appointment of Principal and other staff (give names of persons available if any) |  |
| 2.Total financial requirements  |  |
| 3. Available resources (total) |  |
| 4. Total No. of Staff appointeda. Teachingb. Non - teaching |  |
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|  **PART VIII: PROVISION FOR TRANSPORTATION:** (Furnish the financial provision made for vehicles) |
| 1. For students  |  |
| 2. For interns |  |
| 3. For Ambulance  |  |

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|  **PART IX: ANY OTHER MATTER THE MANAGEMENT WOULD LIKE TO FURNISH:** **ANNEXURE – XI** |
| Name of the Department |  |
| Subject |  |
| List of Equipment available |  |
| Sl No | Name of Equipment | Number Required as per Norms | Number available | Remarks |
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**Declaration**

I hereby declare that all the information provided in the application and in the Annexures are true to the best of my knowledge. If any information is found to be wrong, I bear responsibility for the consequences.

Place: Signature of Principal Date: with name and designation in block letters

 **PART X**

**ANNEXURE – XII**

**CONSOLIDATED STATEMENT OF STAFF APPOINTED**

**A. TEACHING STAFF**

|  |  |  |  |  |  |
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| Sl No | Name of the staff | Designation | Qualification | Experience | Remarks |
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**B. NON-TEACHING STAFF**

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| Sl No | Name of the staff | Designation | Qualification | Experience | Remarks |
| 1 |  |  |  |  |  |
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Note: For details about the staff please refer the staff declaration form