



Rajiv Gandhi University of Health Sciences, Karnataka
4th T Block, Jayanagar, Bangalore – 560 041

LIC INSPECTION REPORT FOR PHYSIOTHERAPY FACULTY

Name of College / Institution:

Inspections for *(tick the appropriate box)*

Inspections for <i>(tick the appropriate box)</i>		✓
1.	Continuation of Affiliation for the academic year 20____ - 20____	
2.	Increase in intake PG – MPT from _____ seats to _____ seats (Increase by _____ seats)	
3.	Increase in intake UG – BPT from _____ seats to _____ seats (Increase by _____ seats)	
4.	Starting of New Course UG – BPT	
5.	Starting of New Course PG – MPT	

Date of Inspection

Name of the Trust / Management / Organization:

Address:

College Phone / Fax Number(s):

College / Institution E-mail address:

Office E-mail address:

Website:

Principal *(Name)*:

Qualification:

Mobile:

Teaching Experience *(No. of Yrs.)*:

E-mail address:

Governing Council

Available / Not Available

(Enclose relevant documents supporting your observation)

Note: The team is instructed to physically verify the details filled up by the college in the application forms submitted by the college which is with you now and record your explicit observations and opinions. You are instructed to enclose relevant documents supporting your observation wherever appropriate.

(Instructions for the Committee members: Please tick the appropriate box. When none of the boxes have been selected in each row, comments should be written in the remarks column. Completing the checklist is the sole responsibility of the LIC Team and incomplete checklists could result in the team being called to the University for clarifications. To avoid this please fill up all columns where ever it is required. Norms mentioned are for the seats allotted and not for the students admitted)

Chairman

Member 1

Member 2

Details pertaining to previous LIC inspection and approval (<i>most recent</i>) for year 201__ - 201__		
Course	MPT	BPT
RGUHS Sanction Intake		
GOK Sanction Intake		
Seats Admitted		
Recognized by IAP (Yes / No)		
Increase in Intake		
Starting of New course		
<i>(Enclose relevant documents supporting your observation)</i>		

PARTICULARS OF FEE PAID DETAILS FOR CURRENT INSPECTION				
Course	BPT <i>(Amount Paid)</i>	Reference / transaction no.	MPT <i>(Amount Paid)</i>	Reference / transaction no.
Starting of New course				
Continuation of Affiliation				
Increase in Intake				
Annual fees				
Renewal fees				
Administrative charges				
HELINET fees				
TOTAL				
<i>(Enclose relevant documents supporting your observation)</i>				

GOVERNMENT OF KARNATAKA ORDER / SANCTION / APPROVAL		
Course	BPT	MPT
Increase in Intake	Available / Not Available / Not Applicable	Available / Not Available / Not Applicable
Starting of New course	Available / Not Available / Not Applicable	Available / Not Available / Not Applicable
<i>(Enclose relevant documents supporting your observation)</i>		

Minimum requirements for a Post-Graduate Teaching Centre:

An Institute/College desirous of commencing a Masters programme in Physiotherapy must have an already existing full-time undergraduate programme in Physiotherapy and should duly be recognised by the IAP. Furthermore, the first batch of undergraduates should have qualified before the College/Institution can be considered for a Master’s programme. Prior approval from the statutory body and recognised University and Government is mandatory prior to course commencement.

The institution must satisfy the minimum requirements for undergraduate training as prescribed by RGUHS and in addition must fulfil the requirements of postgraduate training.

Year of Commencement of BPT Program	
Year when the first batch of undergraduates qualified	
Number of undergraduate batches graduated	
Year of Commencement of MPT program	
Year when the first MPT batch graduated	
Number of post graduate batches graduated	

Guide Position for MPT program

PG Guide/Unit and Student Ratio is 1:3

The guide approval letter of RGUHS to be attached as mandatory requirement for recognition of the unit.

PG Guide Eligibility for One Unit: MPT with 3 years’ experience

Sanctioned Intake	Students Admitted	No. of Units	Required No. of Guides	Remarks
				Available / Not Available

Guide Position for MPT program Increase in Intake / Starting of New Course

PG Guide/Unit and Student Ratio is 1:3

The guide approval letter of RGUHS to be attached as mandatory requirement for recognition of the unit.

PG Guide Eligibility for One Unit: MPT with 3 years’ experience

No. of Units	Required No. of Guides	Remarks
		Available / Not Available

Minimum Faculty Position for BPT program (for an intake of 40 students)

Faculty	Availability	No. Available	Remarks
<p><u>One Principal</u> A person with an experience of 3 years in the post of Professor i.e. a total of 12 years after completion of MPT degree from a recognized Physiotherapy College is eligible.</p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>Professor</u> A person with an experience of 3 years in the post of Associate Professor i.e. a total of 9 years after completion of MPT degree from a recognized Physiotherapy College is eligible.</p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>One Associate Professor</u> A person with an experience of 3 years in the post of Assistant Professor i.e. a total of 6 years after completion of MPT degree in a recognized Physiotherapy College is eligible.</p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>Three Assistant Professor</u> A person with an experience of 3 years in the post of Lecturer after completion of MPT degree in a recognized Physiotherapy college is eligible</p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>Three Lecturer</u></p> <ol style="list-style-type: none"> A person with an experience of 3 years in the position of Assistant Lecturer/ Tutor is eligible. Candidates who have passed Master of Physiotherapy MPT degree in a recognized Physiotherapy College is eligible. 	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>Four Assistant Lecturer / Tutor</u> Candidates who have passed Bachelor of Physiotherapy BPT degree with minimum 3 ½ years duration from this university or any other university in India or abroad as equivalent and have completed six months of compulsory rotating internship in a recognized Physiotherapy college is eligible.</p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><u>Total = Twelve faculty members</u></p>	<input type="checkbox"/> Available <input type="checkbox"/> Not Available		
<p><i>(Enclose relevant documents / teachers declaration forms supporting your observation)</i></p>			

- The Physiotherapy course must be a separate wing and not to be considered as an extension of Medical College.
- The Principal / Head of the Course must be a Qualified Physiotherapist.
- For every additional 10 admissions an increase in intake of 1 staff at the level of Assistant professor is a must.
- For starting of new course UG – BPT, total of four faculty members should be appointed before submission of application for affiliation (One Principal, One Assistant professor, Two Assistant Lecturer/ Tutor)
- For continuation of affiliation to II year BPT, another two faculty members should be appointed adding to the above four before submission of application for affiliation (One Assistant professor, One Lecturer)
- For continuation of affiliation to III year BPT, another three faculty members should be appointed adding to the above six before submission of application for affiliation (One Assistant Professor, One Lecturer, One Assistant Lecturer/ Tutor)
- For continuation of affiliation to IV year BPT, another three faculty members should be appointed adding to the above nine before submission of application for affiliation (One Associate Professor, One Lecturer, One Assistant Lecturer/ Tutor)

One part-time / full time qualified teacher requirement for starting of new course UG – BPT and subsequent additions of faculty during successive affiliations in each of the following subjects

- For starting of new course UG – BPT – Anatomy, Physiology, Biochemistry, Psychology, Sociology, Constitution of India, English, Kannada, Basic Nursing.
- For continuation of affiliation to II year BPT – Pathology, Microbiology, Pharmacology
- For continuation of affiliation to III year BPT – General Medicine, General Surgery, Orthopedics, Psychiatry, OBG, ENT, Pediatrics
- For continuation of affiliation to IV year BPT – Neurology, Neurosurgery, Community Medicine, Research Methodology & Biostatistics

One part-time / full time qualified teacher for each of the following subjects

Subject	Availability		Remarks
1. Anatomy	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
2. Physiology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
3. Biochemistry	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
4. Psychology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
5. Sociology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
6. Pathology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
7. Microbiology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
8. Pharmacology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
9. Research Methodology & Biostatistics	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
10. General Medicine	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
11. General Surgery	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
12. Orthopedics	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
13. Neurology	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
14. Neurosurgery	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
15. Community Medicine	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
16. Psychiatry	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
17. OBG	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
18. ENT	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
19. Pediatrics	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
20. Constitution of India	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
21. English	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
22. Kannada	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
23. Basic Nursing	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
<i>(Enclose relevant documents supporting your observation)</i>			

Minimum Infrastructure Availability

(For an intake of 40 seats: proportionate increase in infrastructure to be checked for every additional 10 seats)

Norms	No. Available / Measurements	Observation	Remarks
Land: Own / Leased / rented		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Building: Separate Block / Floor		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Principal Room: Minimum 200 sq.ft.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Staff Room: 600 sq. ft for 12 staff		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Office Room: 400 sq. ft to accommodate 3 members		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Class Room: 800 sq. ft to accommodate 40 students No. of Lecture Halls: 1. 4 Lecture Halls for BPT 2. 1 Lecture Hall / Seminar Hall for MPT		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Anatomy Lab – For BPT Undergraduate Program - Should be well equipped lab of minimum 400 sq. ft area – for every 20 students. Equipped with all facilities required for practicals as per syllabus.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Physiology Lab – For BPT Undergraduate Program - Should be well equipped lab of minimum 400 sq. ft area – for every 20 students. Equipped with all facilities required for practicals as per syllabus.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Exercise Therapy Lab - For BPT Undergraduate Program - Should be well equipped lab of minimum 400 sq. ft area – for every 20 students. Equipped with all facilities required for practicals as per syllabus.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Electrotherapy Lab - For BPT Undergraduate Program - Should be well equipped lab of minimum 400 sq. ft area – for every 20 students. Equipped with all facilities required for practicals as per syllabus.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Research Lab – For Post Graduate MPT and Higher Studies - Should be well equipped lab of minimum 400 sq. ft area Equipped with facilities for research with a departmental library and internet facility.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Group Discussion / Conference Room		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	

- Verify specifications on Equipment requirements for BPT & MPT program in Appendix I on pages 11 – 12.

Chairman

Member 1

Member 2

Library & AV Facilities

Norms	No. Available / Measurements	Observation	Remarks
Library & Information Center - Should be equipped to accommodate at least 40 students.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Computers with Internet Broadband facility – one computer for every 3 students.		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Verified details of Internet Broadband connection and payments done		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Books and Journals 1. Basic Physiotherapy Books for BPT 2. Standard Reference Books for BPT 3. Advanced Reference Books for MPT and Research 4. Journals Subscribed / Accessibility to Physiotherapy Journals through RGUHS HELINET facility.		<input type="checkbox"/> Adequate <input type="checkbox"/> Not Adequate No. of books added during the academic year: _____	
Subscribed for Helinet membership		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Verified details of fees paid/ acknowledgement from the university		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
One Librarian – MLISc or Equivalent		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
One Library Attender – A pass in HSC or PUC		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
One Computer Technician		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Photocopy Facility in the Library		<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Audio Visual Aid – OHP – One per classroom		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	
Audio Visual Aid – LCD projector – One per course		<input type="checkbox"/> Below Specification <input type="checkbox"/> As per Specification <input type="checkbox"/> More Than Specification	

(Enclose relevant documents supporting your observation)

Hospital Facility

Hospital / Clinical Facility	Bed Occupancy	Remarks
Own	Daily average No. of in patients _____ Daily average No. of Out patients _____	
Shared Government Hospital	Daily average No. of in patients _____ Daily average No. of Out patients _____	
Shared Private Hospital	Daily average No. of in patients _____ Daily average No. of Out patients _____	
Bed Strength (Student Bed Ratio)	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Clinical Department with clinical material of General Medical & Surgical conditions, Musculoskeletal conditions, Neurological conditions and Cardio Respiratory conditions relevant for 3 rd and 4 th year BPT. Facilities required for practicals as per syllabus.	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Clinical Facility for MPT – As per the norms of RGUHS for each area of the elective offered by the institution the said clinical facility to be provided for. E.g. Elective in Cardio Respiratory Physiotherapy – Tie up with a hospital with Cardiothoracic facility is a must.	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	

Facility for Examination Center

Examination Hall(s)	<input type="checkbox"/> Adequate <input type="checkbox"/> Not Adequate	Total Dimension / No. of Halls: Total Capacity per session:
Furniture and seating arrangements	<input type="checkbox"/> Sufficient <input type="checkbox"/> Not Sufficient	
Lighting and Ventilation	<input type="checkbox"/> Adequate <input type="checkbox"/> Not Adequate	Generator for power back up
Online facilities	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	Internet Facility Printer Copier Computer Personnel Confidentiality feature UPS
CCTV system with recording facility	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	No. of cameras:
Basic Amenities	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	Drinking water Wash room

Chairman

Member 1

Member 2

Student Amenities

Amenities	Availability	Remarks
Play Grounds	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Internet Facility	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Recreation Facility	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Transport Facility	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Canteen Facility	<input type="checkbox"/> Available <input type="checkbox"/> Not Available	
<i>(Enclose relevant documents supporting your observation)</i>		

Records & Registers

FACULTY

Records & Registers	Maintenance	Remarks
Individual Service Register Book	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Staff Attendance Register	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Acquaintance Register	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	

Verified and Identified staff as recorded in the Staff Attendance Register (YES / NO)
 Verified employed staff with the salary credit statement to bank (YES / NO)
 Verified the Leave records of faculty on leave (YES / NO)

STUDENTS

Records & Registers	Maintenance	Remarks
Admission Register	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Fee Paid Register	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Post Graduate Attendance Register for MPT Part – I and MPT Part – II	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Post Graduate programs and events records (seminars, Journal clubs, lectures)	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	
Under Graduate Attendance Registers for Each Subject of University Examination. Practical and Clinical Attendance Registers as applicable.	<input type="checkbox"/> Maintained <input type="checkbox"/> Not Maintained	

Verified and Identified the presence of Post graduate students as recorded in the Admission Register in the College / Clinical areas (YES / NO)
 Verified and Identified the presence of Under graduate students as recorded in the Admission Register in the College / Practical / Clinical areas (YES / NO)

Chairman

Member 1

Member 2

Hostel Facilities

For Boys	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
For Girls	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	
Facilities	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Not Satisfactory	
Mess and Canteen facility	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Not Satisfactory	
Ragging Control Measures	<input type="checkbox"/> Maintained	<input type="checkbox"/> Not Maintained	
Hygiene & Location	<input type="checkbox"/> Suitable	<input type="checkbox"/> Not Suitable	

Safety Measures for College and Hostel

Fire	<input type="checkbox"/> Installed	<input type="checkbox"/> Not Installed	
Electricity	<input type="checkbox"/> Installed	<input type="checkbox"/> Not Installed	
Building	<input type="checkbox"/> Installed	<input type="checkbox"/> Not Installed	
Gas Connection	<input type="checkbox"/> Installed	<input type="checkbox"/> Not Installed	
Security Personal	<input type="checkbox"/> Available	<input type="checkbox"/> Not Available	

Academic Activities

Participation in Conferences / CPD's & Workshops	No. of Staff Participated _____ No. of Papers/ Posters Presented _____ No. of Students Participated _____ No. of Papers/ Posters Presented _____	
CPD's & Workshops Conducted by the college	No. conducted _____	

Non Teaching Staff

Ministerial Staff Total Requirement – 3 1. Office Superintendent / Manager – 1 2. Clerical staff – 2	<input type="checkbox"/> Available <input type="checkbox"/> Not Available <input type="checkbox"/> Available <input type="checkbox"/> Not Available	
Menial Staff: 1. Attenders – 2 2. Lab Assistants – 2 3. Sweepers – 2 4. Drivers – 2	<input type="checkbox"/> Available <input type="checkbox"/> Not Available <input type="checkbox"/> Available <input type="checkbox"/> Not Available <input type="checkbox"/> Available <input type="checkbox"/> Not Available <input type="checkbox"/> Available <input type="checkbox"/> Not Available	

Appendix I

Specifications on Equipment Requirements for BPT program

Lab	Equipment Requirement		Remarks Available/ Not Available
Anatomy	1. Mannequin	1	
	2. Articulated Skeleton	1	
	3. Cadavers	2	
	4. Soft Parts	All	
	5. Histology Slides	50	
	6. Microscopes	20	
Physiology	1. Microscopes	20	
	2. Stethoscope	1	
	3. BP Apparatus	20	
	4. Neurological Testing Unit	1	
	5. All other facilities required for practicals as per the syllabus		
Exercise Therapy	1. Parallel Bar	1	
	2. Wall Bar	1	
	3. Suspension Unit	2	
	4. Ergo Cycle	1	
	5. BP apparatus	4	
	6. Large full size mirror	1	
	7. Traction unit for cervical and lumbar regions	1	
	8. Weights	All sizes	
	9. Pulleys	All sizes	
	10. Dumb bells	All sizes	
	11. Floor Mats	10	
	12. Walker – different sizes	3	
	13. Axillary & Elbow crutch pairs – different sizes , measuring tapes	3	
	14. Canes – different types	3	
	15. Tilt table unit	1	
	16. Goniometers – different types	4	
	17. Whirlpool unit	1	
	18. Vestibular Ball	4	
	19. Quadriceps table	1	
	20. Equilibrium board unit	1	
	21. Couches	2	

Electrotherapy	1. Hot pack unit	1	
	2. Cold pack unit	1	
	3. Wax bath unit	1	
	4. SWD	2	
	5. Ultrasound	3	
	6. Stimulator	6	
	7. Ultraviolet lamp	1	
	8. Infrared lamp	1	
	9. MWD	1	
	10. IFT unit	3	
	11. Laser	1	
	12. TENS		

For BPT III & IV year: IPD and OPD clinical facilities and materials for Musculoskeletal Physiotherapy, Neuro Physiotherapy, Cardio Respiratory Physiotherapy and CBR facility with necessary equipment must be established or made available.

Specifications on Minimum Equipment Requirements for MPT program

Equipment Requirement		Remarks Available/ Not Available
1.	EMG Biofeedback unit	1
2.	Hand Dynamometer	1
3.	Sensory evaluation Kit & Sensory Re-education equipment	1
4.	Therapeutic Balls, Bolsters, reeducation mirrors, mats	1
5.	Goniometers	1
6.	Pressure Algometer	1
7.	Diagnostic Stimulator, EMG & NCV Units	1
8.	PFT Unit	1
9.	Spirometers	1
10.	Peak Flow meter	1
11.	Nebulizers & Humidifiers	1
12.	Treadmill & Bicycle Ergometer	1
13.	Mini Multi Gym	1
14.	Cameras for Movement analysis and Posture Evaluation	1
15.	Computers with Internet Facility	2
16.	Stethoscope, BP Apparatus, measuring tapes	1

** The above equipment must be owned by the college / institution or may be available at an own institutional clinical facility. They shall not be a part of Shared Government or Shared Private Clinical Facility.*

Clinical Facility: As per the norms of RGUHS for each area of elective offered by the institution the said clinical facility to be provided for.

Observation of Inspection Team

Any other Remarks of Inspection Team (Should be clear and definite)

<p>Chairman</p> <p>Signature Name Designation Address</p> <p>Mobile E-mail</p>	
<p>Member 1</p> <p>Signature Name Designation Address</p> <p>Mobile E-mail</p>	
<p>Member 2</p> <p>Signature Name Designation Address</p> <p>Mobile E-mail</p>	
<p>Date of Submission of Report to the University</p>	