Rajiv Gandhi University of Health Sciences, Karnataka
4th 'T' Block Jayanagar, Bangalore – 560041
Website: www.rguhs.ac.in Phone: 080-26761933

INSPECTION PROFORMA FOR NURSING

Details of LIC Inspectors :	Chairman	Academic Council Member	Subject Expert
Name	Dr. Shrinivasan Velu	Mahesh c Gadag	Mrs. Sneha P
Designation		Principal	Principal
Address	No. 709, 1st Cross, 2nd Main Koramangal 8th Block Bengaluru-560095	Sana I.H.S Hubballi	S.V College Bengaluru
Mobile No	9448060250	8147452988	9986771753
Email ID			

For the Academic Year :			*Date of Inspection:*	
(Please Tick the Appropriate Boxes Below)				
Type of Inspection:	1.Fresh Affiliation		4. Re-Inspection	
	2.Continuation of Affiliation		5.Surprise Inspection	
	3.Enhancement of Seats	✓	6. Change of Name/Address	
	7. Additional Course (M.Sc Nursing) only.	✓		

Nursing Programme Under Inspection:	1. Basic B.Sc. Nursing	✓	2. Post Basic B.Sc. Nursing	
	3. M.Sc. Nursing	✓	4. M.Sc. NPCC	

1	**Name of the Institution with Full Address** New Address.	Vijaya College Of Nursing Sciences Building No. 1444/1 R.S. No 430/A2 Honag, Belagavi - 591156	2 **Year of Establishment**	2019-20
2	**Status of the course conducting body**	**Government / University / Autonomous / Municipal Corporation / Missionary /Trust/Society /Company** ✓		
3	**(a). Name of the Trust/Society&complete postal address**	Shri. Ravipati Arogya Hagu Shikshan Seva Samithi, Vijayalaxmi Building, 1st Cross, 1st Main Sadashiva Nagar Belagavi - 01 (Enclose copy of Registration documents of Society/Trust) **Annexure – 1**		
		Email: Principalnursingsciences@gmail.com	**Website:** http://vijayanursingcollege.com	

17/11/24
Signature of Chairman
Dr. Srinivasan Velu
Senate Member

Signature of Member (1)

17/11/24
Signature of Member (2)
LIC Subject Expert
RGUHS.

19/11/24

	(b). Name of the Owner of Trust/Society	Dr. Ravi B patil	
4	Governing Council& Audit Report of Trust	Total Number of Members in Governing Council : - 07 (Enclose copy ofGoverning Council Members & Audit report of Society/Trust)Annexure - 2	
5	Details of Principal/Head of the institution	Name: Dr. Ashok Kamat Qualification: PhD Nursing Experience: 22years Email: kamat949@gmail.com	Mobile No: 9886165944 Office No: - Fax No: - Residential phone No: -

6	Do you have any other nursing institution other than the current institution mentioned above under the same trust?	YES ☐	NO ☑	If yes, Specify the full name of the nursing institution with full addressVerify with the original TRUST document. (Verify& enclose a copy of the registered trust Documents) Annexure – 3

7. Affiliation Fee Paid Details:

Annexure - 4

Course Applied UG Courses	Continuation / Fresh Affiliation	Particulars of fees paid for: Annual Fees	Renewal Fees	Administrative Charges	Helinet Inst Fee a) only for UGor b) for UG and PG courses c) NPCC	Amount
B.Sc. Nursing	Continuation Affiliation	1,050/-	-		25,000/-	1,00,000/-
Post Basic B.Sc. Nursing (M.Sc.)	Fresh Affiliation	1,050/-	-		-	15,0000/-
B.Sc.(N) Seat Enhancement(150)		1050/-	-	-	Total (A)	600000/- 225,000

PG Course:- (M.Sc. Nursing)	P G Continuation/Fresh Affiliation	No of Seats X Prescribed fees of each faculty	
	1. Medical Surgical Nursing	05	
	2. Child Health Nursing	05	
	3. Mental Health Nursing	05	
	4. Community Health Nursing	05	
	5. Obstetrics And Gynecology Nursing	05	
		Total (B)	
NPCC			
		Total (C)	
		Grand Total (A+B+C)	

Online Transaction Number or Details:
- 2AXC1597750379
- 2AXC1597720081
- 2AXC1597695939
- 2AXC1760410320

Signature of Chairman | Signature of Member (1) | Signature of Member (2)

Remarks: Affiliation UG/PG course fees details are attached

Verify &Enclose copy of Affiliation fee paid documents

8. Approval Status of the Institution &Sanctioned Intake:

Name of the Course	Intake Approved and Admitted	GOK	RGUHS	KSNC	INC	Remarks
Basic B.Sc. Nursing	Approval Letter No. and Date	MID228 MPS2019 Blore-10/10/19 Annexure - 5	RGU/AFF/Fr/ N409/2019-2020 11/10/2019 Annexure - 6	KNC:1452-2019-2020 14/10/2019 Annexure - 7	18-15/14350 - INC 13/12/2023 Annexure - 8	vaifeed
	Affiliation Sanctioned Intake	40	40	40	40	
	Admissions Made for the Current Academic Year	40	40	40	40	
Post Basic B.Sc. Nursing	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					
	Admissions Made for the Current Academic Year		N/A			
M.Sc. Nursing in a. Community Health ☐ b. Medical Surgical ☐ c. OBG ☐ d. Paediatric ☐ e. Psychiatry ☐	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					
	Admissions Made for the Current Academic Year					
M.Sc. NPCC	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake		N/A			

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

	Admissions Made for the Current Academic Year					

9.Total No. of Students under Training in each of the Nursing Education Programme:

Programme		2023 I year	2022 II Year	2021 III Year	2020 IV Year	Total
B.ScNursing	Male	18	17	16	09	60
	Female	22	23	24	31	100
Post Basic B.Sc Nursing	Male					
	Female					
M.Sc Nursing	Male					
	Female			NA		
M.Sc NPCC	Male					
	Female					

10. If the college has PBBSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents)

Annexure - 9

Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From------ To---------
			NA			

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.

11.If the college has MSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents)

Annexure –10

Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From------ To---------
			NA			

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.
Ref: F.No.1-6/LT/2022-INC dtd 23.03.2022&RGU/ADM/CIR/01/2017-18 dtd 25.03.2017

Remarks: Total No. of Students under Training for Nursing Education Programme are attached

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

12. Teaching Faculty Requirements for all Nursing Programs:

Sl. No	Designation	Required					Existing / Available					Deficit				
		B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)*	M.Sc NPCC	B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)	NPCC	B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)	M.Sc NPCC
		40 to 60	61 to 100	20 to 60			40 to 60	61 to 100				40 to 60	61 to 100			
1	Principal	1	1							01						
2	Vice-Principal	1	1							01						
3	Professor	1	1-2		1*					02						
4	Associate Professor	2	2-4		1*					02						
5	Assistant Professor	3	3-8	2	3*					05						
6	Tutor / Lecturer	8-16	16-24	2-10	--			36		06						
	Total	**16-24**	**24-40**	**4-12**				36		17						

Total No of faculty required 53.
Asst. teachers overloaded.

For Example: For **40 Students Intake** minimum number of teachers required is **16** including Principal, i.e., Principal - 01, Vice Principal – 01, Professor - 01, Associate Professor - 02, Assistant Professor - 03, and Tutors- 08

(The Faculty and Student Ratio is **1:10** and ***For M.Sc. Nursing**: Depends on Speciality offered and ratio remains same i.e., **1:10** if they offer B.Sc Nursing Programme)

Year Wise Distribution of Faculty for B.Sc Nursing :
(Start the Program i.e, for 1st Year, minimum 3 M.Sc. Nursing qualified faculty shall be appointed.)

Intake	1st Year	2nd Year	3rd Year	4th Year
40 Students Intake	**Total 5 Faculty** • 3 M.Sc. Nursing qualified faculty • 2 Tutors	**Total 8 Faculty** • 5 M.Sc. Nursing qualified faculty • 3 Tutors	**Total 12 Faculty** • 7 M.Sc. Nursing qualified faculty • 5 Tutors	**Total 16 Faculty** • 8 M.Sc. Nursing qualified faculty • 8 Tutors
60 Students Intake	**Total 6 Faculty** • 3 M.Sc. Nursing qualified faculty • 3 Tutors	**Total 12 Faculty** • 5 M.Sc. Nursing qualified faculty • 7 Tutors	**Total 18 Faculty** • 7 M.Sc. Nursing qualified faculty • 11 Tutors	**Total 24 Faculty** • 8 M.Sc. Nursing qualified faculty • 16 Tutors
100 Students Intake	**Total 10 Faculty** • 5 M.Sc. Nursing qualified faculty • 5 Tutors	**Total 20 Faculty** • 8 M.Sc. Nursing qualified faculty • 12 Tutors	**Total 30 Faculty** • 12 M.Sc. Nursing qualified faculty • 18 Tutors	**Total 40 Faculty** • 16 M.Sc. Nursing qualified faculty • 24 Tutors

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

12. Teaching Faculty Requirements for all Nursing Programs:

Sl. No.	Designation	Required						Existing / Available						Deficit					
		B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)*	P.B. M.Sc (N)	M.Sc NPCC	B.Sc (N)			M.Sc (N)	P.B. B.Sc (N)	M.Sc (N)	B.Sc (N)			P.B. B.Sc (N)	M.Sc (N)	M.Sc NPCC
		40 to 60	61 to 100	20 to 60				40 to 60	61 to 100					40 to 60	61 to 100				
1	Principal	1	1																
2	Vice-Principal	1	1																
3	Professor	1	1-2		1*														
4	Associate Professor	2	2-4		1*														
5	Assistant Professor	3	3-8	2	2*														
6	Tutor	8-16	16-24	2-10	--														
	Total	16-24	24-40	4-12															

For Example: For 40 Students Intake minimum number of teachers required is 16 including Principal, i.e., Principal - 01, Vice Principal – 01, Professor - 01, Associate Professor - 02, Assistant Professor - 03, and Tutors- 08

(The Faculty and Student Ratio is 1:10 and *For M.Sc. Nursing: Depends on Specialty offered and ratio remains same i.e., 1:10 if they offer B.Sc Nursing Programme)

Year Wise Distribution of Faculty for B.Sc Nursing

(Start the Program i.e. for 1st Year, minimum 3 M.Sc. Nursing qualified faculty shall be appointed.)

Intake	1st Year	2nd Year	3rd Year	4th Year
40 Students Intake	Total 5 Faculty • 3 M.Sc. Nursing qualified faculty • 2 Tutors	Total 8 Faculty • 5 M.Sc. Nursing qualified faculty • 3 Tutors	Total 12 Faculty • 7 M.Sc. Nursing qualified faculty • 5 Tutors	Total 16 Faculty • 8 M.Sc. Nursing qualified faculty • 8 Tutors
60 Students Intake	Total 6 Faculty • 3 M.Sc. Nursing qualified faculty • 3 Tutors	Total 12 Faculty • 5 M.Sc. Nursing qualified faculty • 7 Tutors	Total 18 Faculty • 7 M.Sc. Nursing qualified faculty • 11 Tutors	Total 24 Faculty • 8 M.Sc. Nursing qualified faculty • 16 Tutors
100 Students Intake	Total 10 Faculty • 5 M.Sc. Nursing qualified faculty • 5 Tutors	Total 20 Faculty • 8 M.Sc. Nursing qualified faculty • 12 Tutors	Total 30 Faculty • 12 M.Sc. Nursing qualified faculty • 18 Tutors	Total 40 Faculty • 16 M.Sc. Nursing qualified faculty • 24 Tutors

Signature of Chairman | Signature of Member (1) | Signature of Member (2)

12.1. Teaching Faculty details :– Details should be written in format only

Sl. No	Name of the teaching Faculty	Designation	Qualification along with specialty	Year of passing	KSNC Reg. Number	Teaching experience		Date of joining	Form-16 Submitted (Yes/No)	Signature of Faculty
						After UG	After PG			
1.	Dr. Ashok Kamat	Principal	PhD(N) MHN	2010	008547	6 Yrs 4 Months	14 years 4 Months	15/7/24	Yes	
2.	Mr. David A. Kola	Professor	M.Sc(N) CHN	1996	14277	4 yrs	28 yrs	4/4/24	yes	
3.	Prof. Sumitra L.A	Professor	MSc(N) CHN	1998	001677	1 year	20 yrs	1/9/23	yes	
4.	Mr. Mahadev Prasad	Vice Principal	MSc(N) MSN	2009	1505	3 years	14 yrs	12/6/23	Yes	
5.	Mrs. Vijayalaxmi Shinde	Asso. Prof	MSc(N) OBG	2013	11589	2 years	10 yrs	10/7/23	yes	
6.	Mrs. Sonal Bhavane	Asso. Prof	MSc(N) MSN	2014	21626	2 years	9 yrs	23/12/19	yes	
7.	Mr Manjunath Jadhav	Asst. Prof	MSc(N) CHN	2020	175013	8 years	4 yrs	01/10/20	yes	
8.	Mrs. Veena Kadiguddi	Asst. Prof	MSc(N) MHN	2020	80129	1 year	4 yrs	14/11/22	yes	
9.	Mrs. Ashwini Patil	Asst. Prof	MSc(N) OBG	2020	73125	1 year	4 yrs	24/4/23	yes	
10.	Mr. Rohit Rathod	Asst. Prof	MSc(N) MSN	2020	63490	3 years	4 yrs	24/9/20		
11.	Mr. Ramesh S. Sollapuri	Asst. Prof	MSc(N) MSN	2019	146875	5 years	5 yrs	28/10/24		
12.	Ms. Mahebusi Sheikh	Lecturer	MSc(N) MSN	2022	111212	2 years	2 yrs	3/10/24		
13.	Mr Chetan Jamadade	Lecturer	MSc(N) MSN	2023	97978	1 year	9 months	4/12/23	yes	
14.	Mr. Ravi Das John	Lecturer	MSc(N) CHN	2023	213308	1 year	1 year	28/10/24		
15.	Mr. Vinodkumar Kutti	Lecturer	MSc(N) MSN	2024	118772	1 year	-	1/09/24		
16.	Ms. Priyanka Menasinakai	Lecturer	MSc(N) MSN	2024	118775	1 year	-	4/9/24		
17.	Ms. Jyothi Patil	Lecturer	MSc(N) OBG	2024	111699	1 year	-	6/9/24		
18.	Mr. Ajay Teudal	Tutor	BSc(N)	2018	94031	1 year	-	1/8/23		
19.	Ms. Ashwini Shinde	Tutor	BSc(N)	2018	92751	4 years	-	1/12/20		
20.	Mr. Manjunath Iti	Tutor	BSc(N)	2022	136015	1 year	-	1/6/23		
21.	Ms. Misba Pasle	Tutor	BSc(N)	2021	123125	2 years	-	7/11/22		
22.	Mrs. Navlene D	Tutor	PB B.Sc(N)	2019	18321	3 years	-	1/3/2021		

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Principal
Vijaya College of Nursing Sciences
Belagavi

12.1 Teaching Faculty details :-Details should be written in format only

Sl.No	Name of the teaching faculty	Designation	Qualification along with specialty	Year of passing	KSNC Reg. Number	Teaching experience		Date of joining	Form-16 Submitted (Yes/No)	Signature of Faculty
						After PG	After UG			

Signature of Chairman

Signature of Member (2)

23.	Mr. Vishnu Vardhan	Tutor	BSc(N)	2022	136537	1 year	–	6/6/23		
24.	Mr. Ibrahim A	Tutor	BSc(N)	2021	54214	10 months	–	8/1/24		
25.	Mrs. Fatima	Tutor	BSc(N)	2023	1 92291	10 months	–	8/1/24		Fathima.
26.	Mr. Shivaraj	Tutor	BSc(N)	2023	152865	9 months	–	1/2/24		
27.	Ms. Sudhakani	Tutor	BSc(N)	2023	244145	3 months	–	1/8/24		
28.	Mr. Ajit	Tutor	BSc(N)	2023	240779	4 months	–	15/7/24		
29.	Mr. Shivanand Katti	Tutor	BSc(N)	2022	136014	2 months	–	1/8/24		
30.	Mr. Rakesh	Tutor	BSc(N)	2023	151358	4 months	–	1/7/24		
31.	Ms. Sandhya	Tutor	BSc(N)	2023	152856	9 months	–	1/2/24		
32.	Mr. Suresh	Tutor	BSc(N)	2022	197704	1 year	–	2/9/23		
33.	Mr. Vishal S. Mathad	Tutor	P.B.BSc(N)	2022	22174	8 years	-	28/10/24		
34.	Ms. Priyanka Badeppagol	Tutor	BSc(N)	2023	150757	3 months	–	16/8/24		
35.	Mr. Abhishek Nayak	Tutor	BSc(N)	2023	151526	2 months	–	15/9/24		
36.	Ms. Doreamma Tungal	Tutor	BSc(N)	2022	136019	5 months	–	19/7/24		
37.	Ms. Nanda Kulkarni	Tutor	BSc(N)	2023	152860	5 months	–	14/7/24		
38.	Ms. Muskan Kumate	Tutor	BSc(N)	2023	157317	5 months	–	14/7/24		
39.	Ms. Vaishali Belekundi	Tutor	BSc(N)	2021	123131	4 months	–	13/8/24		
40.	Ms. Atiyaalmas Tamadagi	Tutor	BSc(N)	2021	123252	4 months	–	13/8/24		
41.	Ms. Akshata Hosamani	Tutor	BSc(N)	2021	123115	4 months	–	13/8/24		
42.	Mr. Karan Majagoankar	Tutor	BSc(N)	2021	123110	4 months	–	13/8/24		
43.	Mr. Anil Padanad	Tutor	BSc(N)	2022	135988	6 months	–	11/6/24		
44.	Ms. Shahana Mulla	Tutor	BSc(N)	2022	130371	6 months	-	10/6/24		
45.	Ms. Ashwini Hosur	Tutor	BSc(N)	2022	136031	6 months	–	11/6/24		

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Principal
Vijaya College of Nursing Sciences
Belagavi

46.	Ms. Dheeraj Hiremath	Tutor	BSc(N)	2023	152200	2 months	-	17/9/24		
47.	Ms. Meenakshi Gidadagol	Tutor	BSc(N)	2021	123023	3 months	-	13/8/24		
48.	Ms. Mahadevi Kaudimati	Tutor	BSc(N)	2022	135989	5 months	-	11/6/24		
49.	Ms. Siddhi Nayak	Tutor	BSc(N)	2023	153038	4 months	-	14/7/24		
50.	Ms. Abhishek Shetty	Tutor	BSc(N)	2023	152611	4 months	-	14/7/24		
51.	Ms. Disha Konnur.	Tutor	BSc(N)	2023	153703	4 months	-	14/7/24		
52.	Ms. Rohit Hosamani	Tutor	BSc(N)	2024	163595	4 months	-	14/7/24		
53.	Ms. Priyanka Hiremath	Tutor	B.Sc(N)	2024	164385	1 month	-	3/10/24.		
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65.										

- **Note :** Identity of faculty to be verified with Govt approved ID to be verified (Aadhar/ Voter Id /PAN card/Driving Licence). Principal cum Professor- Essential Qualification: M.Sc. (Nursing) Experience: M.Sc. (Nursing) having **total 15 years experience with M.Sc. (Nursing) out of which 10 years after M.Sc. (Nursing) in collegiate program**. Ph.D. (Nursing) is desirable For Msc Nursing and NPCC programme there should be full time Research Guides available which needs to be verified with the original Guideship letters.(Student Guide ratio to be verified as per norms of RGUHS)
- If required attach same extra pages.

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Principal
Vijaya College of Nursing Science
Belagavi

13. Particular of External Teachers (Part time) -Attach a separate sheet with this proforma.**Annexure - 11**

Sl.No.	Name	Qualification	Subject	Number of Hours per Year	Remarks
	—	COPY	ENCLOSED	—	

14. Physical Facilities :

14.1. College Building:

Annexure - 12

S. No	Details	Required	Existing	Remarks
1	Built – up area of the building (in Sq. Ft)	23,200sq.ft	58849.5sq.ft	Enclosed.
	Note: The 23,200sq.ft only for B.Sc Nursing programme with 40-60 intake. (The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021 F.NO. 11-1/2019-INC.)/EC Copy/Rental Agreement registered copy			
2	**CLASSROOMS** Size of each classroom (sq ft) for 40 to 60 intakeB.Sc (N): 900 sq ft	**4 Class rooms** 900sq ft Each	4x1750 =7400 sq.ft	Varified and Details are enclosed.
	P.B.B.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each	—	
	M.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each	2x600 = 1200sq.ft	
	NPCC : 600sq ft	**2 Class rooms** 600sq ft Each	—	
3	**Administrative Facilities**			
	Office 1. Principal's Chamber	300	347	
	2. Vice-Principal Chamber	200	200	
	3. HOD	5 x 200 = 1000	800	
	4. Professor/Assoc. Prof	800+2400=3200	940+69 = 930	Available as per the norms
	5. Lecturer/ Tutors			
	Institution office /Others 6. Office of Administrative, clerical staff and PA (s)		690	
	7. Accountants Office			
	8. Store Room		300	
	9. Record room		300	
	10. Room for maintenance staff		100	
	11. Xeroxing room		100	
	12. common room	1000	500+500	
	13. Seminar hall	3000	1800+1800=	3600
	14. Toilets	1000	500	
	15. A.V/Aids room	600	613	

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

1.13. Particular of External Teachers (Part time) -Attach a separate sheet with this proforma Annexure - 11

Sl.No.	Name	Qualification	Subject	Number of Hours per Year	Remarks

1.14. Physical Facilities :

1.14.1. College Building:

Annexure - 12

S. No	Details	Required	Existing	Remarks
1	Built – up area of the building (in Sq. Ft)	23,200sq.ft		
	Note: The 23,200sq.ft only for B.Sc Nursing programme with 40-60 intake. (The gazette of India extraordinary part III—section-4 published by authority, Indian Nursing Council (revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] on July, 2021 F.NO.-11-1/2019-INC) (EC Copy/Recital Agreement registered copy		
2	CLASSROOMS Size of each classroom (sq ft) for 40 to 60 intakeB.Sc (N)- 900 sq ft	**4 Class rooms** 900sq ft Each		
	P.B.B.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each		
	M.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each		
	NPCC : 600sq ft	**2 Class rooms** 600sq ft Each		
3	**Administrative Facilities**			
	Office 1. Principal's Chamber	300		
	2. Vice-Principal Chamber	200		
	3. HOD	5 x 200 = 1000		
	4. Professor/Assoc. Prof	800+2400=3200		
	5. Lecturer, Tutors			
	Institution office /Others 6. Office of Administrative, clerical staff and PA (s)			
	7. Accountants Office			
	8. Store Room			
	9. Record room			
	10. Room for maintenance staff			
	11. Xeroxing room			
	12. common room	1000		
	13. Seminar hall	3000		
	14. Toilets	1000		
	15. A.V Aids room	600		

Signature of Chairman (2)

Signature of Member (3)

Signature of Member

S. No	Details	Required	Existing	Remarks
4	**LABORATORIES**			Mannequins
	Nursing Foundation including Adult Health Nursing & Advanced Nursing Lab	1600 sq.ft	1850	07
	Nutrition & Community Health Nursing	1200sq.ft	1226 + 840	–
	Obstetrics and Gynecology Laboratory	900sq.ft	1850	08
	Pediatrics Nursing Laboratory	900sq.ft	900	07
	Pre-Clinical Sciences Laboratory	900sq.ft	840	–
	Computer Lab (1: 5 computer :student)	1500sq.ft	1850	22

Note:

- One large skill lab/simulation lab can be constructed consisting of the labs specified with a total of 5500 sq.ft.size or can have five separate labs in the college.
- At least 10-12 sets of all items needed. Simulators for advance skills e.g., administration of tube feeding, tracheostomy, gastrostomy, I/V injection, BLS, newborn resuscitation model, etc.
- The laboratory should have computers, internet connection, monitors and ventilator models/manikins/ simulators for use in Critical Care Units.
- For NPCC programme there should be Simulation lab with High fidelity Mannequins and task trainers available.
- Each classroom size-900sq for 40-60 student intake & proportionately the size of the built-up area will increase/decrease according to the number of seats approved.

Classrooms and Laboratories (Verify & attach a copy of Building Plan approved by competent authority with building completion certificate)

Building Documents:

Annexure – 12

1. **Is the college building own or leased / rented?**
2. **Blue print of the building attested by competent authority.**
3. **Tax paid receipt (Latest / current year)**
4. **Occupancy certificate.**
5. **Sale deed / Lease deed of the building / Land.**

It is mandatory to enclose all the documents mentioned above.

Note:

- If the institution doesn't have own building even after 2016 withdrawal of affiliation will be initiated. .(F.NO.1-5/2014-INC dtd 29/10/2014).
- It is mandatory that **all nursing institution** shall have its own building within two years of its establishment **2021-22 onwards.**
- If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)
- Google location of college to be attached by LIC team.

15. Vehicle Details : Enclose a copy of RC Book / Insurance / Driving License

Annexure – 13

Total Number of Vehicles	Vehicle Registration Number	Seating Capacity	RC Book	Insurance	Driving Licience

Signature of Chairman (2) **Signature of Member (1)** **Signature of Member**

S. No	Details	Required	Existing	Remarks
	LABORATORIES			
	Nursing Foundation including Adult Health Nursing & Advanced Nursing Lab	1600 sq.ft		
	Nutrition & Community Health Nursing	1200sq.ft		
	Obstetrics and Gynecology Laboratory	900sq.ft		
	Pediatrics Nursing Laboratory	900sq.ft		
	Pre-Clinical Sciences Laboratory	900sq.ft		
	Computer Lab (1: 5 computer: student)	1500sq.ft		

Note:

- One large skill lab/simulation lab can be constructed consisting of the labs specified with a total of 5500 sq.ft size or can have five separate labs in the college.
- At least 10-12 sets of all items needed. Simulators for advance skills e.g. administration of tube feeding, tracheostomy, gastrostomy, IV injection, BLS, newborn resuscitation model, etc.
- The laboratory should have computers, internet connection, monitors and ventilator models/manikins/ simulators for nsg in Critical Care Units.
- For NPCC programme there should be Simulation lab with High fidelity Mannequins and task trainers available.
- Each classroom size-900sq for 40-60 student intake & proportionately the size of the built-up area will increase/decrease according to the number of seats approved.

Classrooms and Laboratories (Verify & attach a copy of Building Plan approved by competent authority with building completion certificate)

Building Documents:

Annexure – 12

1. **Is the college building own or leased \ rented?**
2. **Blue print of the building attested by competent authority.**
3. **Tax paid receipt (Latest \ current year)**
4. **Occupancy certificate.**
5. **Sale deed \ Lease deed of the building \ Land.**

It is mandatory to enclose all the documents mentioned above.

Note:

- If the institution doesn't have own building even after 2016 withdrawal of affiliation will be initiated. (F.NO.1-5/2014-INC dtd 29/10/2014).
- It is mandatory that **all nursing institution** shall have its own building within two years of its establishment **2021-22 onwards.**
- If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. (Indian Nursing Council [revised regulations and curriculum for BSc (nursing) program, regulations, 2020] Jan July, 2021F.NO. 11-1/2019-INC.)
- Google location of college to be attached by LIC team.

15. Vehicle Details : Enclose a copy of RC Book \ Insurance \ Driving Licence

Annexure – 13

Total Number of Vehicles	Vehicle Registration Number	Seating Capacity	RC Book	Insurance	Driving Licence

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

04	→ KA22AA2644 → KA22D5406 → KA22882992 → KA22D2799	22 48 55 40	Yes / No	Yes / No	Yes / No

16. Library facility : Enclose list of library books

Annexure - 14

Library Facilities	Existing Size in Sq ft	Separate Library	Ventilation	Lighting	Remarks
Required 2300 Sq.Ft	5000sq.ft	YES ☑ No ☐	yes	yes	Enclosed.

Total No. of Nursing Books available	5450	**No. of Nursing Journals subscribed**	05
No. of Thesis/Research titles available	yes	**Is internet facility available for Students?**	yes
No of e-books	127	**How many books were purchased in last financial year?**	370

S. No.	Name of the Librarian	Qualification	Experience	Remarks
01	Mrs. Sunita Hiremath	M. Lib	8 years	Available/attached

Note : A minimum of 500 of different subject titled nursing books (all new editions), in the multiple of editions, total of minimum 3000 books for all batches; 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library (for 40-60 intake)& proportionately number of titles of books and journals willincrease/decrease according to the number of seats approved.

17. Academic activities : Enclose the details of past 3 years

Annexure - 15

Academic activities	Particulars	Remarks
Research Projects	12	ranged and attached
Conferences conducted Workshop	04	ranged and attached

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

10. **Library Facility** :Enclose list of library books

Annexure - 14

Library Facilities	Existing Size in Sq ft	Separate Library	Ventilation	Lighting	Remarks
Required 2300 Sq.Ft		YES ☒ No ☐			

Total No. of Nursing Books available		**No. of Nursing Journals subscribed**	
No. of Thesis/Research titles available		**Is internet facility available for Students?**	
No of e-books		**How many books were purchased in last financial year?**	

S. No.	Name of the Librarian	Qualification	Experience	Remarks

Note : A minimum of 500 of different subject titled nursing books (all new editions), in the multiple of editions, total of minimum 3000 books for all batches; 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library (for 40=60 intake)& proportionately number of titles of books and journals will increase/decrease according to the number of seats approved.

12. **Academic activities** :Enclose the details of past 3 years

Annexure - 15

Academic activities	Particulars	Remarks
Research Projects		
Conferences conducted		

Signature of Chairman (2) Signature of Member (1) Signature of Member

Conferences attended	35	vanified and attached

18. Details of Clinical / Hospital Facilities : **Annexure - 16**

1	**Do you have parent Medical College?**	**YES** ☐	**NO** ☑
2	**Do you have parent hospital?**	**YES** ☑	**NO** ☐
	If Yes, Hospital Owned by	**i. Trust/Society/Missionary** ☑	
		ii.Trust member with MOU ☐	

Parent Hospital.		Total No. Beds	Distance from the college	Occupancy on the day of inspection (min 75%)	Remarks
Full Name & Address of the Parent Hospital Vijaya ortho & Trauma centre		300	8km	96.1.	Available Vanified and Attached the details
NAME OF THE TRUST/ Person owning The Hospital Dr. Ravi B. Patil		–	–	–	Available & Attached
Name Of The Owner Of The Trust of Hospital Dr. Ravi B. Patil		–	–	–	vanified.
Affiliated hospitals- Full Name & Address of the Parent Hospital	1 Sunshine Hospital	60	8km	92.1.	Attached
	2 Arihant Hospital	100	7km	99.1.	Attached.

(Mention the number of beds, verify the original documents of proof regarding the ownership of hospital and the number of beds with KPMEA and Pollution control board certificate, also verify the details in online website of KSPCB & KPMEA notifying the same).

NOTE:

- If the college established, i.e., **2012-13 and before** (before 2013 -14) parent hospital rule is not applicable (F.NO.1-5/2014-INC).
- Colleges established since **2013-14** shall have 100 bedded parent hospital for opening new B.Sc Nursing Programme. But central /state govt institutions can have clinical affiliation with govt hospitals and having parent hospital is not applicable.Other

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specialties/facilities for clinical experience required are;-OT, Eye/ENT, Burns &Plastic, Neonatology, Communicable disease, cardiology, oncology, Neuro, Nephro, ICU/ICCU. (Reference :F.NO.1-5/2014-INC dtd 29/10/2014 and F.NO.1-6/2018-INC dtd 20/04/2018).

- With effect from 2021, Nursing collegesshould have 100 bedded Unitary/Single allopathic parent/own hospital**except forBangalore Urban and Mangalore city which should have 200 bedded Unitary/Singleallopathic parent/own hospital.**This hospital should continue to function as parent hospital'till the life of the nursing institution and not allow the hospital to be treated as Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years. (Registered MOU to be submitted in this regard). Both the college building and the parent hospital should be owned by the same trust.(Reference: The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)
- In addition to parent hospital, to offer clinical experience/specialties the students should be sent to affiliated hospital/agencies/institutions where it is available with minimum of 50 beds. The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021 F.NO. 11-1/2019-INC.)

Note ;

- Maximum of 60 seats will be sanctioned for the institution with parent hospital having less than 300 beds on the basis of teaching and physical facilities for B.Sc. (Nursing) program.
- Maximum of 100 seats will be sanctioned for the B.Sc. (Nursing) program for which institute must have parent Medical College or parent hospital having 300 beds or above. [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)

Note

- Verify the original KPMEA documents, pollution control certificate of the hospitals to prove the ownership of the hospital and the number of beds
- Verify the MOU(undertaking) between trust member (owner of the hospital) and the trust [i.e., signed by all trustees/members/directors of Trust/Society/ Company].owning the nursing institution with the clause to the effect that the trustee/member/director of the Trust/Society/ Company would not allow the hospital to be treated _Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years.

Verify &Attach Clinical permission letter, fee paid receipts.

Remarks: - Vijaya ortho and Trama Centre are shown as Parent Hospitals with 300 bedded. KPME & pollution Control board documents are enclosed
- Arihant & Sunshine Hospital (60+100) Total of 160 Beds are shown as Affiliated Hospitals.
- BIMS Govt hospital is applied for permission as Affiliated Hospital.
- PHC & CHC Urban & Rural Hospital as Community Permission & Concerned Permission letters are enclosed.

18.1. Distribution of Beds

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Medical	80	92.1	Applied for permission @ BIMS. Belagavi.	
Surgery including OT	85	89.1		

Signature of Chairman (2) **Signature of Member (1)** **Signature of Member**

Obstetrics & Gynecology	25	80%	60	86%
Pediatrics,	30	76%	[Affiliated @ Sunshine	
Emergency Medicine / Ortho	20/35	90% / 99%	Hospital Belagavi)	
Psychiatry				

Additional/Other Specialties/Facilities for clinical experience:

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Major OT	04	95%	01	81%
Minor OT	02	95%	02	99%
Dental, Otorhinolaryngology, Ophthalmology	04	80%	[Arihant Hospital affiliated	
Burns and Plastic	02	76%	Belagavi)	
Neonatology care unit	04	91%		
Communicable disease/Respiratory medicine/TB & chest diseases	—			
Dermatology	—			
Cardiology	02	70%	100	97%
Oncology	02	86%	(Arihant Cardiac	
Neurology/Neuro-surgery	04	90%	Hospital as affiliated	
Nephrology/Urology	04	91%	Hospital)	
ICU/ICCU	12	97%		
Geriatric Medicine	—	-		
Any other				

Note : 1:3 student patient rationeeded. Verify and attach details of previous month.

19	COMMUNITY HEALTH NURSING :Annexure - 17	
RURAL FILELD		
a. Name of CHC / PHC / SC		
Adopted / ~~Affiliated~~		Hirebagewadi / Honaga
Administrate red by		State Govt. ☑ Municipal Corporation ☐ Private ☐

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

Distance from the Nursing Institute	1Km
b. Services Rendered by Health & Family Welfare Programmes	Immunization / ANC / PNC / School Health Program / Geriatric care / All National Programmes
URBAN FEILD :	
a. Name of CHC / PHC / SC	Ram Nagar
Adopted / Affiliated	Affiliated
Administrate red by	**State Govt.** ☑ **Municipal Corporation** ☐ **Private** ☐
Distance from the Nursing Institute	08Km
b. Services Rendered by Health & Family Welfare Programmes	Immunization / ANC / PNC / School Health Program / Geriatric care / All National Programmes
N.B.: A copy of the agreement for affiliation to the hospital and Health Centers to be attached.	

20	**Master Rotation Plan : Annexure - 18**		
a.	Basic B.Sc. Nursing	**YES** ☑	**NO** ☐
b.	Post Basic B.Sc. Nursing	**YES** ☐	**NO** ☐
c.	M.Sc. Nursing	**YES** ☑	**NO** ☐
21	**Time Table available for all Nursing Programmes**		
a.	Basic B.Sc. Nursing	**YES** ☑	**NO** ☐
b.	Post Basic B.Sc. Nursing	**YES** ☐	**NO** ☐
c.	M.Sc. Nursing	**YES** ☑	**NO** ☐

22	**Records of Students :** Are the following students records are maintained well?		
a.	Admission record	**YES** ☑	**NO** ☐
b.	Daily Attendance Registers	**YES** ☑	**NO** ☐
c.	Health Records	**YES** ☑	**NO** ☐
d.	Clinical and field experience record	**YES** ☑	**NO** ☐
e.	Practical record books - procedure record	**YES** ☑	**NO** ☐
f.	Practical record books - Midwifery case book	**YES** ☑	**NO** ☐
g.	Leave record	**YES** ☑	**NO** ☐
h.	Extracurricular activities of students	**YES** ☑	**NO** ☐
i.	Cumulative record of each	**YES** ☑	**NO** ☐
j.	Course planning of each subject	**YES** ☑	**NO** ☐

Signature of Chairman (2) **Signature of Member (1)** **Signature of Member**

k.	Rotation plans	YES ☑	NO ☐
l.	Committee Meetings	YES ☑	NO ☐
m.	Affiliation records	YES ☑	NO ☐
n.	Records of Stock	YES ☑	NO ☐
o.	Annual report of activities and achievements	YES ☑	NO ☐
p.	Staff development programmes	YES ☑	NO ☐
q.	Anti ragging committee	YES ☑	NO ☐
r.	Student welfare committee	YES ☑	NO ☐

23	**Hostel Facilities :Annexure - 12**		
a.	Whether the college is having a separate Hostel?	YES ☑	NO ☐
b.	Built-up area of the Hostel	Sq.ft 31,100sq ft	
c.	Is the Hostel Owned or Rented/Leased?	Own ☑	Rented/Leased ☐
d.	Is there separate provision of Hostel for Male and Female Students?	YES ☑	NO ☐
e.	Total No. of students in the hostel	Girls : 44	Boys : 21
f.	Total No. of rooms	Girls : 35	Boys : 15
g.	Water Supply	YES ☑	NO ☐
h.	Electricity Supply	YES ☑	NO ☐
i.	Is Facilities available for outdoor games and indoor games?	YES ☑	NO ☐
j.	Is Sick room available?	YES ☑	NO ☐
k.	Whether the hostel mess is available with	YES ☑	NO ☐
l.	Safe drinking water facilities	YES ☑	NO ☐

List of Annexures:

Annexure Numbers	Details	Submitted (Tick Mark)	
		Yes	NO
Annexure - 1	Details of Trust/ Society related documents	✓	
Annexure - 2	Details of Governing Council, its meetings & Audit report of Trust	✓	

Signature of Chairman (2)

Signature of Member (3)

Signature of Member

Annexure - 3	Details of any other Nursing Institution under the same Trust		✓
Annexure - 4	Details of Affiliated fees paid receipts	✓	
Annexure - 5	Approval Status : GOK Order	✓	
Annexure - 6	Approval Status : RGUHS Notification (Last 3 Years) Approval	✓	
Annexure - 7	Approval Status : KNC Notification	✓	
Annexure - 8	Status : INC Notification	✓	
Annexure - 9	List of Post Basic B.Sc. Nursing Students as per format		✓
Annexure - 10	List of M.Sc. Nursing Students as per format		✓
Annexure - 11	Details of External /Part time Teachers	✓	
Annexure - 12	Physical Facilities : College Building, Laboratories and Building related documents, Hostel	✓	
Annexure - 13	Vehicle Details : Bus	✓	
Annexure - 14	Details of List of LibraryBooks & others	✓	
Annexure - 15	Academic Activities	✓	
Annexure - 16	Details of Clinical/Hospital Facilities	✓	
Annexure - 17	Details of Community Health Nursing Posting Facilities	✓	
Annexure - 18	Master Rotation plans and Time tables	✓	

Signature of Chairman
(2)

Signature of Member (1)

Signature of Member

Annexure - 19	List of Teachers with their Declaration forms & necessary documents	✓	
Annexure –20	RGUHS approved guideship letters of M.Sc Nursing faculty each speciality wise		✓

(Applied for Fresh MSc(N) Pgm)

Note: Verify & attach Relevant Documents (include staff declaration forms) along with this report. The recordings of the report should be clearly legible. LIC team is solely responsible for the details & remarks noted in the LIC format.

Observations: LIC inspection of Vijaya College of Nursing Science for fresh PG course in MSc for 5 subjects.

Trust: Sri Ravi Patil Arogya Hagu Shikshana Seva Samithi
Chairman: Dr. Ravi Patil., 7, Trustees.

Hospital: Vijaya ortho & Trauma Centre - Parent Hospital at 7kms distance. with 300 bed as per DCB & KPHF owned by chairman. Affiliated hospital are i) Sun shine hospital

Colleges: with 60 beds, (ii) Arihant hospital with 100 beds (iii) Applied by BIMS hospital - 1200 beds (4) DIMANS.
PHC - Honagu & Ramnagar All documents enclosed.

College Infrastructure: Available as per norms. Total area of college 53849 Sq ft owned by one of the trustees & leased to College.

Classroom - BSc - 4, MSc - 4, Lab - 6, A-V Aid, Multipurpose hall.

Library with 5450 books available

Vehicle: 4 Bus available., Hostel - Available ✓ Girls - 31100 sft Boys 14600 sqft

GOIC - INC, RGUHS, KNC affiliation available & enclosed.

Faculty: Total 53 available both for UG & PG. List enclosed.
Prof - 3, Associate prof - 3, Assistant prof - 6, Lecturer - 5
Tutor - 36. 1-Principal & 1-Vice principal available.

Guide: Available for All 5 subjects (Applied for Guideship). All document enclosed.

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

17/11/24

UNDERTAKING

We the Chairman and members of local inspection committee appointed by RGUHS for conduct of LIC inspection at _____ which has applied for continuation of affiliation for the academic year 2024-25.

We have conducted LIC inspection of this college on _____ and verified the infrastructure, Institutional facilities, Student Strength, Staff Post, Staff Biometrics, Students attendance and the original documents pertaining to institution. As per the Latest Minimum Standard Requirements (MSR) stipulated by Apex body and notification issued by RGUHS vide ref no: RGUHS/NSG/COA/2024-25, dated: 11/12/2023, we have also visited the attached hospital and verified the bed strength and clinical facility at the hospital.

The information recorded by us in the LIC reports is true and correct.

The LIC inspection report along with documents and soft copy is submitted to RGUHS.

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

UNDERTAKING

I/We,

_____

_ is/are the Owners/MD/CEO/Board Members of the _____ hospital situated at

_____

_____.

This is to confirm that our hospital _____ is registered under KPMEA and PCB with _____ beds and the bonafide certificate has been attached.

This is to confirm that the hospital _____ is functioning as affiliated/parent/own hospital for _____ college.

We also confirm that our hospital is solely affiliated to _____ college and is not affiliated to any other nursing college.

The information provided by us is true and correct.

Signature of Chairman (2) **Signature of Member (1)** **Signature of Member**

UNDERTAKING by Trust Management

We the Chairman/President/Secretary/Member of the trust _____ are submitting the affidavit to University.

The trust _____ is running/managing the colleges 1. _____

2._____

3._____ since _____ years.

We confirm that all the information provided by us to the LIC team is true and correct to the best of our knowledge.

We confirm that the faculty in the college are employed for full time in the college.

We also confirm that the college is solely managed by the trust and is not leased/sub leased to any other trust/agency to manage the college.

We also confirm that the college is abiding to the norms of Apex body/RGUHS. As prescribed from time to time.

If any of the information declared is found to be false/misleading, Principal and the Trust management can be held responsible and suitable action can be initiated by the University.

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Instructions for reporting of Local inspections by RGUHS

1. LIC Team shall submit an Undertaking enclosed with the LIC order of having completed the inspection as per the RGUHS norms.

2. Team shall submit the report soft & hard copy within 48 hours of the inspection failing which _____

    a. Team shall compulsorily visit the attached hospital and physically verify the bed strength and facilities provided along with the KPMEA & PCB Certificates.

    b. Team shall obtain an undertaking/affidavit from he hospital in the prescribed format.

3. Submission of softcopy of Video recording, geo tagged Photography during LIC inspection is mandatory.

4. The check list should have specific comments wherever applicable.

5. Report shall not use the words Adequate/Satisfactory/ available/sufficient etc. where the specific information is sought such as Area of the land/ Dimensions of class rooms/ number of teaching faculty/ number of class rooms/Laboratories /number of books etc. Such reports will be rejected directly without the approval.

6. All ORIGINAL documents mentioned in the checklist must be verified by the team before writing comments in the report.

7. After the verification of the original documents, photocopies of the same to be collected and the copies to be attested by the seal and signature of the Principal.

8. Original Land documents to be verified: Dishaank app may be used to verify the owner's details of the particular institution.

9. For any misleading / wrong information the whole LIC team shall be made responsible.

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**