Rajiv Gandhi University of Health Sciences, Karnataka

4th 'T' Block Jayanagar, Bangalore – 560041

Website: www.rguhs.ac.in Phone: 080-26761933

INSPECTION PROFORMA FOR NURSING

Details of LIC Inspectors :	Chairman	Academic Council Member	Subject Expert
Name	DR. K. C. SHASHIDHAR	DR. GANESH PUTTUR	DR. VEENA G. TAURO
Designation	PROFESSOR	PROFESSOR	PRINCIPAL
Address	JSS MEDICAL COLLEGE MYSORE	PANCHKARMA, SRI SRI COLLEGE OF AYURVEDIC SCIENCE & RESEARCH, BANGALORE.	MASOOD COLLEGE OF NURSING, MANGALORE
Mobile No	9448064613	9538176059	7204018849
Email ID	icceshashidhar@gmail.com.		veenatauro@hotmail.com.

For the Academic Year : 2024-2025 *Date of Inspection: 31.08.2024*

(Please Tick the Appropriate Boxes Below)

Type of Inspection:	1.Fresh Affiliation	✓	4. Re-Inspection	
	2.Continuation of Affiliation		5.Surprise Inspection	
	3.Enhancement of Seats		6. Change of Name/Address	
	7. Additional Course (M.Sc Nursing) only.			

Nursing Programme Under Inspection:	1. Basic B.Sc. Nursing	✓	2. Post Basic B.Sc. Nursing	
	3. M.Sc. Nursing		4. M.Sc. NPCC	

1	**Name of the Institution with Full Address**	HIGHLAND COLLEGE OF NURSING Mother Theresa Road, Highlands, Falnir Mangalore - 575002	2	**Year of Establishment** 2024 -25
2	**Status of the course conducting body**	**Government / University / Autonomous / Municipal Corporation / Missionary /Trust/Society /Company - TRUST**		
3	**(a). Name of the Trust/Society&complete postal address**	**PRERANA EDUCATIONAL TRUST** (Enclose copy of Registration documents of Society/Trust)**Annexure-1 ATTACHED**		
		Email:reachus@preranaeducationaltrust.com	**Website:www.preranaeducationaltrust.com**	

Signature of Chairman

31/8/24

Signature of Member (1)

DR. GANESH PUTTUR

Signature of Member (2)

Dr. Veena. G. Tauro

	(b). Name of the Owner of Trust/Society	DR C P ABDULLA YASSER	
4	Governing Council& Audit Report of Trust	**Total Number of Members in Governing Council : 5** (Enclose copy of Governing Council Members & Audit report of Society/Trust)**Annexure – 2 ATTACHED**	
5	Details of Principal/Head of the institution	**Name: MR JAYASHEELA REDDY B.P** **Qualification: M. Sc. NURSING** **Experience: 14 YEAR 6 MONTH** **Email: reachus@preranaeducationaltrust.com**	**Mobile No: 8747017258** **Office No:** **Fax No:** **Residential phone No:0824-4235555**

6	**Do you have any other nursing institution other than the current institution mentioned above under the same trust?**	**YES** ☐	**NO** ☑	If yes, Specify the full name of the nursing institution with full addressVerify with the original TRUST document. (Verify& enclose a copy of the registered trust Documents)

7. Affiliation Fee Paid Details:

Annexure – 3 ATTACHED

Course Applied UG Courses	Continuation / Fresh Affiliation	Particulars of fees paid for				
		Annual Fees	Renewal Fees	Administrative Charges	Helinet Inst Fee a) only for UGor b) for UG and PG courses c) NPCC	Amount
B.Sc. Nursing	601000					601000
Post Basic B.Sc. Nursing						
					Total (A)	601000

PG Course:- (M.Sc. Nursing)	P G Continuation/Fresh Affiliation	No of Seats X Prescribed fees of each faculty	
	1.		
	2.		
	3.		
	4.		
	5.		
		Total (B)	
NPCC			
		Total (C)	
		Grand Total (A+B+C)	601000

Online Transaction Number or Details: Ref No: ZBBC1621282866, ZBBC1621267619
Transaction ID:BD00000005816571, BD00000005816538

Signature of Chairman | **Signature of Member (1)** | **Signature of Member (2)**

Dr - Veena. Y. Tavas

Remarks: Verified the Online transaction details and the copy enclosed.

Verify &Enclose copy of Affiliation fee paid documents

8. Approval Status of the Institution &Sanctioned Intake:

Name of the Course	Intake Approved and Admitted	GOK	RGUHS	KSNC	INC	Remarks
Basic B.Sc. Nursing	Approval Letter No. and Date	NA	NA	NA	NA	Fresh Affiliation
	Affiliation Sanctioned Intake					
	Admissions Made for the Current Academic Year					
Post Basic B.Sc. Nursing N/A.	Approval Letter No. and Date					
	Sanctioned Intake					
	Admissions Made for the Current Academic Year					
M.Sc. Nursing in a. Community Health ☐ b. Medical Surgical ☐ c. OBG ☐ d. Paediatric ☐ e. Psychiatry ☐ N/A	Approval Letter No. and Date					
	Sanctioned Intake					
	Admissions Made for the Current Academic Year					
M.Sc. NPCC N/A	Approval Letter No. and Date					
	Sanctioned Intake					

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Dr. Veena G. Tavri

	Admissions Made for the Current Academic Year					

9. Total No. of Students under Training in each of the Nursing Education Programme:

Programme		I year	II Year	III Year	IV Year	Total
B.ScNursing	Male	NA				
	Female					
Post Basic B.Sc Nursing	Male					
	Female					
M.Sc Nursing	Male					
	Female					
M.Sc NPCC	Male					
	Female					

NA

10. If the college has PBBSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents) – NOT APPLICABLE

Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From------ To---------

NA

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.

11. If the college has MSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents) – NOT APPLICABLE

Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From------ To---------

NA

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.
Ref: F.No.1-6/LT/2022-INC dtd 23.03.2022&RGU/ADM/CIR/01/2017-18 dtd 25.03.2017

Remarks:

Signature of Chairman

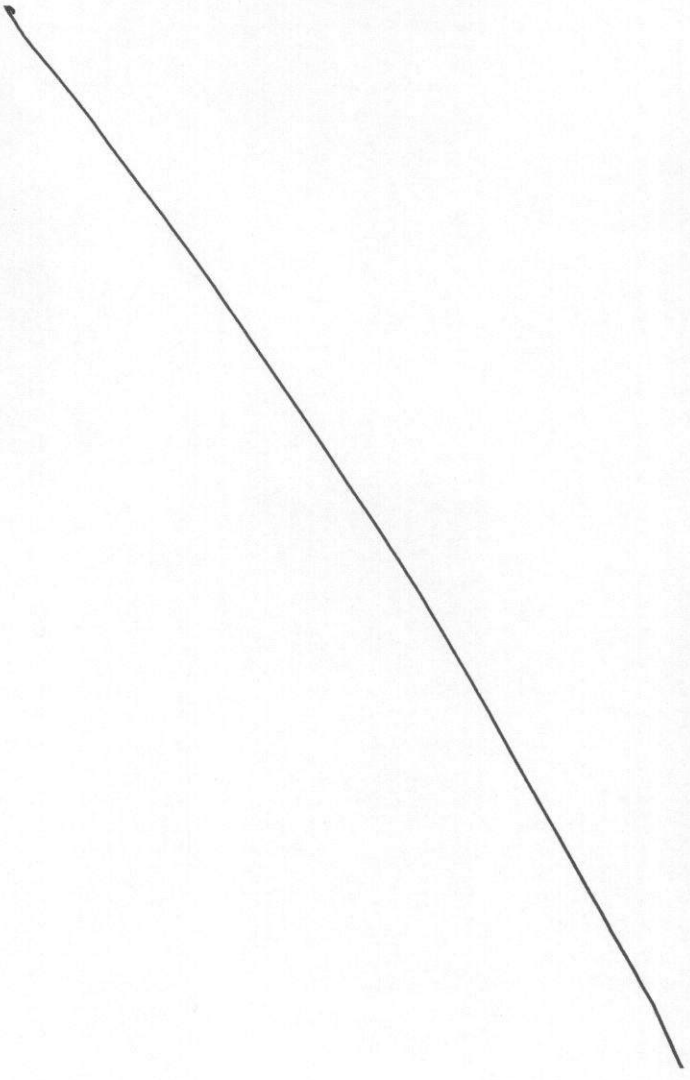
3/8/24

Signature of Member (1)

S ... P.

Signature of Member (2)

Dr. Veena Y. Tavare



Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Dr. Veena G. Tewari

12. Teaching Faculty Requirements for all Nursing Programs: ANNEXURE -4 ATTACHED

Sl. No	Designation	Required					Existing / Available					Deficit				
		B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)*	M.Sc NPCC	B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)	NPCC	B.Sc (N)		P.B. B.Sc (N)	M.Sc (N)	M.Sc NPCC
		40 to 60	61 to 100	20 to 60			40 to 60	61 to 100				40 to 60	61 to 100			
1	Principal	1	1				1									
2	Vice-Principal	1	1				1									
3	Professor	1	1-2		1*		—									
4	Associate Professor	2	2-4		1*		—									
5	Assistant Professor	3	3-8	2	3*		1									
6	Tutor	8-16	16-24	2-10	--		3									
	Total	**16-24**	**24-40**	**4-12**			6									

For Example: For **40 Students Intake** minimum number of teachers required is **16** including Principal, i.e., Principal - 01, Vice Principal – 01, Professor - 01, Associate Professor - 02, Assistant Professor - 03, and Tutors- 08

(The Faculty and Student Ratio is **1:10** and ***For M.Sc. Nursing**: Depends on Speciality offered and ratio remains same i.e., **1:10** if they offer B.Sc Nursing Programme)

Year Wise Distribution of Faculty for B.Sc Nursing :
(Start the Program i.e, for 1st Year, minimum 3 M.Sc. Nursing qualified faculty shall be appointed.)

Intake	1st Year	2nd Year	3rd Year	4th Year
40 Students Intake	**Total 5 Faculty** • 3 M.Sc. Nursing qualified faculty • 2 Tutors	**Total 8 Faculty** • 5 M.Sc. Nursing qualified faculty • 3 Tutors	**Total 12 Faculty** • 7 M.Sc. Nursing qualified faculty • 5 Tutors	**Total 16 Faculty** • 8 M.Sc. Nursing qualified faculty • 8 Tutors
60 Students Intake	**Total 6 Faculty** • 3 M.Sc. Nursing qualified faculty • 3 Tutors	**Total 12 Faculty** • 5 M.Sc. Nursing qualified faculty • 7 Tutors	**Total 18 Faculty** • 7 M.Sc. Nursing qualified faculty • 11 Tutors	**Total 24 Faculty** • 8 M.Sc. Nursing qualified faculty • 16 Tutors
100 Students Intake	**Total 10 Faculty** • 5 M.Sc. Nursing qualified faculty • 5 Tutors	**Total 20 Faculty** • 8 M.Sc. Nursing qualified faculty • 12 Tutors	**Total 30 Faculty** • 12 M.Sc. Nursing qualified faculty • 18 Tutors	**Total 40 Faculty** • 16 M.Sc. Nursing qualified faculty • 24 Tutors

Signature of Chairman

Signature of Member (1)

Signature of Member (2)
DV · VEENA · G · TALLUR

Teaching Faculty details :– Details should be written in format only

Sl. No	Name of the teaching Faculty	Designation	Qualification along with specialty	Year of passing	KSNC Reg. Number	Teaching experience		Date of joining	Form -16 Submitted (Yes/No)	Signature of Faculty
						After UG	After PG			
1.	MR. JAYASHEELA REDDY B.P.	PRINCIPAL	M.Sc PSYCHIATRIC	2011	9061		14 YEARS 6 MONTH	02.01.2024	NO	
2.	MRS. SOWMYA .R	VICE PRINCIPAL	M.Sc PAEDIATRIC	2015	30650	3 YEARS	9 YEARS 4 MONTH	21.08.2024	NO	
3.	MR. PRAMODKUMAR. K.J.	ASST. PROFESSOR	M.Sc. MEDICAL SURGICAL	2018	68377	2 YEARS 1 MONTH	5 YEAR	01-08-2024	NO	
4.	MRS VEENA. M.	TUTOR	M.Sc PSYCHATRIC	2022	41293	8 YEARS 7 MONTHS	—	10-08-2024	NO	
5.	MRS GIFTY P. KUNJUMON	TUTOR	B.Sc. NURSING	2017	082810	7 YEARS 7 MONTH	—	20-08-2024	NO	
6.	MS GREESHMA	TUTOR	B.Sc. NURSING	2023	150547	15 DAYS	—	16-08-2024	NO	
7.										
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Signature of Chairman

Signature of Member (1)

Signature of Member (2)

DR. VEENA. G. TAVARO.

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Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Dr. Veena G. Tarur

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- **Note :** Identity of faculty to be verified with Govt approved ID to be verified (Aadhar/ Voter Id /PAN card/Driving Licence). Principal cum Professor- Essential Qualification: M.Sc. (Nursing) Experience: M.Sc. (Nursing) having **total 15 years experience with M.Sc. (Nursing) out of which 10 years after M.Sc. (Nursing) in collegiate program**. Ph.D. (Nursing) is desirable For Msc Nursing and NPCC programme there should be full time Research Guides available which needs to be verified with the original Guideship letters.(Student Guide ratio to be verified as per norms of RGUHS)
- If required attach same extra pages.

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

13. **Particular of External Teachers (Part time)** -Attach a separate sheet with this proforma. **Annexure –05 ATTACHED**

Sl.No.	Name	Qualification	Subject	Number of Hours per Year	Remarks

14. Physical Facilities :

College Building: **Annexure – 06 ATTACHED**

S. No	Details	Required	Existing	Remarks
1	Built – up area of the building (in Sq. Ft)	23,200sq.ft	23,800sq	
	Note: The 23,200sq.ft only for B.Sc Nursing programme with 40-60 intake. (The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021 F.NO. 11-1/2019-INC.)/EC Copy/Rental Agreement registered copy			
2	**CLASSROOMS** Size of each classroom (sq ft) for 40 to 60 intakeB.Sc (N): 900 sq ft	**4 Class rooms** 900sq ft Each	3600 sq ft 900sqft x 4	Satisfactory.
	P.B.B.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each	—	
	M.Sc (N) : 600 sq ft	**2 Class rooms** 600sq ft Each	—	
	NPCC : 600sq ft	**2 Class rooms** 600sq ft Each	—	
3	**Administrative Facilities**			
	Office 1. Principal's Chamber	300	300	
	2. Vice-Principal Chamber	200	200	
	3. HOD	5 x 200 = 1000	1000	
	4. Professor/Assoc. Prof	800+2400=3200	3200	
	5. Lecturer/ Tutors			
	Institution office /Others 6. Office of Administrative, clerical staff and PA (s)		300	
	7. Accountants Office		300	
	8. Store Room		200	
	9. Record room		200	
	10. Room for maintenance staff		200	
	11. Xeroxing room		200	
	12. common room	1000	1000	
	13. Seminar hall	3000	3000	
	14. Toilets	1000	1000	
	15. A.V/Aids room	600	600	

Signature of Chairman (2)

Signature of Member (1)

Signature of Member 1) V. Veena 4. Tamo

S. No	Details	Required	Existing	Remarks
4	**LABORATORIES**			
	Nursing Foundation including Adult Health Nursing & Advanced Nursing Lab	1600 sq.ft	1600 sq ft	Labs are as per the norms and equipment Manikins and articles are as per the norms
	Nutrition & Community Health Nursing	1200sq.ft	1200 sq ft	
	Obstetrics and Gynecology Laboratory	900sq.ft	900 sq ft	
	Pediatrics Nursing Laboratory	900sq.ft	900 sq ft	
	Pre-Clinical Sciences Laboratory	900sq.ft	900 sq ft	
	Computer Lab (1: 5 computer :student)	1500sq.ft	1500 ft	

Note:

- One large skill lab/simulation lab can be constructed consisting of the labs specified with a total of 5500 sq.ft.size or can have five separate labs in the college.
- At least 10-12 sets of all items needed. Simulators for advance skills e.g., administration of tube feeding, tracheostomy, gastrostomy, I/V injection, BLS, newborn resuscitation model, etc.
- The laboratory should have computers, internet connection, monitors and ventilator models/manikins/ simulators for use in Critical Care Units.
- For NPCC programme there should be Simulation lab with High fidelity Mannequins and task trainers available.
- Each classroom size-900sq for 40-60 student intake & proportionately the size of the built-up area will increase/decrease according to the number of seats approved.

Classrooms and Laboratories (Verify & attach a copy of Building Plan approved by competent authority with building completion certificate)

Building Documents: **Annexure – 06ATTACHED**

1. **Is the college building own or leased / rented?**
2. **Blue print of the building attested by competent authority.**
3. **Tax paid receipt (Latest / current year)**
4. **Occupancy certificate.**
5. **Sale deed / Lease deed of the building / Land.**

It is mandatory to enclose all the documents mentioned above.

Note:

- If the institution doesn't have own building even after 2016 withdrawal of affiliation will be initiated. .(F.NO.1-5/2014-INC dtd 29/10/2014).
- It is mandatory that **all nursing institution** shall have its own building within two years of its establishment **2021-22 onwards.**
- If one of the trustee/member/director of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years. [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)
- Google location of college to be attached by LIC team.

15. Vehicle Details : Enclose a copy of RC Book / Insurance / Driving License **Annexure – 7 ATTACHED**

Total Number of Vehicles	Vehicle Registration Number	Seating Capacity	RC Book	Insurance	Driving Licience

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Dr. Veena. G Tarwe

1	KA431777	50	Yes	Yes	Yes

16. Library facility : Enclose list of library books **Annexure – 08 ATTACHED**

Library Facilities	Existing Size in Sq ft	Separate Library	Ventilation	Lighting	Remarks
Required 2300 Sq.Ft	2300 sq ft	YES ✓ No	Adequate	Adequate.	

Total No. of Nursing Books available	600	**No. of Nursing Journals subscribed**	—
No. of Thesis/Research titles available	—	**Is internet facility available for Students?**	✓
No of e-books	—	**How many books were purchased in last financial year?**	600

S. No.	Name of the Librarian	Qualification	Experience	Remarks
1	MRS JAYABHARATHI	MLISC	18 YEAR	

Note : A minimum of 500 of different subject titled nursing books (all new editions), in the multiple of editions, total of minimum 3000 books for all batches; 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library (for 40-60 intake)& proportionately number of titles of books and journals willincrease/decrease according to the number of seats approved.

17. Academic activities : Enclose the details of past 3 years NOT APPLICABLE

Academic activities	Particulars	Remarks
Research Projects		
Conferences conducted	NA	

Signature of Chairman **Signature of Member (1)** **Signature of Member (2)**

Dr. Veena. G. Tavas

Conferences attended		

18. Details of Clinical / Hospital Facilities : **Annexure – 09 ATTACHED**

1	**Do you have parent Medical College?**	**YES** ☐	**NO** ☑
2	**Do you have parent hospital?**	**YES** ☐	**NO** ☐
	If Yes, Hospital Owned by	**i. Trust/Society/Missionary** ☐	
		ii.Trust member with MOU ☑	

Parent Hospital.	**Total No. Beds**	**Distance from the college**	**Occupancy on the day of inspection (min 75%)**	**Remarks**
Full Name & Address of the Parent Hospital HIGHLAND HOSPITAL FALNIR, MANGALORE -575002	250	Same campus.	80 %. (202)	OPD cases. 286.
NAME OF THE TRUST/ Person owning The Hospital DR C P ABDULLA YASSER				
Name Of The Owner Of The Trust of Hospital				
Affiliated hospitals- Full Name & Address of the Parent Hospital 1				
2				

(Mention the number of beds, verify the original documents of proof regarding the ownership of hospital and the number of beds with KPMEA and Pollution control board certificate, also verify the details in online website of KSPCB & KPMEA notifying the same).

NOTE:

- If the college established, i.e., **2012-13 and before** (before 2013 -14) parent hospital rule is not applicable (F.NO.1-5/2014-INC).
- Colleges established since **2013-14** shall have 100 bedded parent hospital for opening new B.Sc Nursing Programme. But central /state govt institutions can have clinical affiliation with govt hospitals and having parent hospital is not applicable.Other

Signature of Chairman (2) **Signature of Member (1)** **Signature of Member**

DR. VEENA G TAVARO

specialties/facilities for clinical experience required are;-OT, Eye/ENT, Burns &Plastic, Neonatology, Communicable disease, cardiology, oncology, Neuro, Nephro, ICU/ICCU. (Reference :F.NO.1-5/2014-INC dtd 29/10/2014 and F.NO.1-6/2018-INC dtd 20/04/2018).

- With effect from 2021, Nursing collegesshould have 100 bedded Unitary/Single allopathic parent/own hospital**except forBangalore Urban and Mangalore city which should have 200 bedded Unitary/Singleallopathic parent/own hospital.**This hospital should continue to function as parent hospital'till the life of the nursing institution and not allow the hospital to be treated as Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years. (Registered MOU to be submitted in this regard). Both the college building and the parent hospital should be owned by the same trust.(Reference: The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)
- In addition to parent hospital, to offer clinical experience/specialties the students should be sent to affiliated hospital/agencies/institutions where it is available with minimum of 50 beds. The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021 F.NO. 11-1/2019-INC.)

Note ;

- Maximum of 60 seats will be sanctioned for the institution with parent hospital having less than 300 beds on the basis of teaching and physical facilities for B.Sc. (Nursing) program.
- Maximum of 100 seats will be sanctioned for the B.Sc. (Nursing) program for which institute must have parent Medical College or parent hospital having 300 beds or above. [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)

Note

- Verify the original KPMEA documents, pollution control certificate of the hospitals to prove the ownership of the hospital and the number of beds
- Verify the MOU(undertaking) between trust member (owner of the hospital) and the trust [i.e., signed by all trustees/members/directors of Trust/Society/ Company].owning the nursing institution with the clause to the effect that the trustee/member/director of the Trust/Society/ Company would not allow the hospital to be treated _Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years.

Verify &Attach Clinical permission letter, fee paid receipts.

Remarks:

- pollution Control board Certificate verified. and it is upto date - 200 beds.
- KPMEA Certificate verified
- The MOU is verified between the Trust Member & Trust owning the Nursing Institution.

Distribution of Beds

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Medical	80	68		
Surgery including OT	40	35		

Signature of Chairman (2)

Signature of Member (1)

Signature of Member
DR. VEENA G. TALUR

Obstetrics & Gynecology	0	0		
Pediatrics,	30	26		
Emergency Medicine	10	5		
Psychiatry	0	0		

Additional/Other Specialties/Facilities for clinical experience:

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Major OT	6	8		
Minor OT	2	4		
Dental, Otorhinolaryngology, Ophthalmology	—	—		
Burns and Plastic	—	—		
Neonatology care unit	—	—		
Communicable disease/Respiratory medicine/TB & chest diseases	2	2		
Dermatology	2	2		
Cardiology	4	2		
Oncology	—	—		
Neurology/Neuro-surgery	20	11		
Nephrology/Urology	10	6		
ICU/ICCU	10	4		
Geriatric Medicine	—	—		
Any other	42	41		

Note : 1:3 student patient rationeeded. Verify and attach details of previous month.

19	COMMUNITY HEALTH NURSING :Annexure - 17	
RURAL FILELD	N/A	
a. Name of CHC / PHC / SC		
Adopted / Affiliated		
Administrate red by	State Govt. ☐ Municipal Corporation ☐ Private ☐	

Signature of Chairman (2)

Signature of Member (1)

Signature of Member
DR. VEENA. G. TALE

Distance from the Nursing Institute	
b. Services Rendered by Health & Family Welfare Programmes	
URBAN FEILD : N/A	
a. Name of CHC / PHC / SC	
Adopted / Affiliated	
Administrate red by	**State Govt.** ☐ **Municipal Corporation** ☐ **Private** ☐
Distance from the Nursing Institute	
b. Services Rendered by Health & Family Welfare Programmes	

N.B.: A copy of the agreement for affiliation to the hospital and Health Centers to be attached.

20	**Master Rotation Plan : Annexure - 10**			
a.	Basic B.Sc. Nursing		**YES** ☑	**NO** ☐
b.	Post Basic B.Sc. Nursing N/A		**YES** ☐	**NO** ☐
c.	M.Sc. Nursing N/A		**YES** ☐	**NO** ☐
21	**Time Table available for all Nursing Programmes**			
a.	Basic B.Sc. Nursing N/A		**YES** ☐	**NO** ☐
b.	Post Basic B.Sc. Nursing N/A		**YES** ☐	**NO** ☐
c.	M.Sc. Nursing N/A		**YES** ☐	**NO** ☐

22	**Records of Students :** Are the following students records are maintained well?			
a.	Admission record		**YES** ☑	**NO** ☐
b.	Daily Attendance Registers		**YES** ☑	**NO** ☐
c.	Health Records		**YES** ☑	**NO** ☐
d.	Clinical and field experience record N/A		**YES** ☐	**NO** ☐
e.	Practical record books - procedure record N/A		**YES** ☐	**NO** ☐
f.	Practical record books - Midwifery case book N/A		**YES** ☐	**NO** ☐
g.	Leave record		**YES** ☑	**NO** ☐
h.	Extracurricular activities of students N/A		**YES** ☐	**NO** ☐
i.	Cumulative record of each N/A		**YES** ☐	**NO** ☐
j.	Course planning of each subject		**YES** ☑	**NO** ☐

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

DR. VEENA. G. TAWADE

k.	Rotation plans		YES	✓	NO
l.	Committee Meetings		YES	✓	NO
m.	Affiliation records		YES	✓	NO
n.	Records of Stock		YES	✓	NO
o.	Annual report of activities and achievements	N/A	YES		NO
p.	Staff development programmes	N/A	YES		NO
q.	Anti ragging committee	N/A	YES		NO
r.	Student welfare committee	N/A	YES		NO

23	**Hostel Facilities :Annexure - 12**				
a.	Whether the college is having a separate Hostel?		YES	✓	NO
b.	Built-up area of the Hostel	Sq.ft	10,000 Sqft Girls		12000 Sqft Boys
c.	Is the Hostel Owned or Rented/Leased?		Own		Rented/Leased ✓
d.	Is there separate provision of Hostel for Male and Female Students?		YES	✓	NO
e.	Total No. of students in the hostel		Girls :		Boys :
f.	Total No. of rooms		Girls : 20		Boys : 10
g.	Water Supply		YES	✓	NO
h.	Electricity Supply		YES	✓	NO
i.	Is Facilities available for outdoor games and indoor games?		YES	✓	NO
j.	Is Sick room available?		YES	✓	NO
k.	Whether the hostel mess is available with		YES	✓	NO
l.	Safe drinking water facilities		YES	✓	NO

List of Annexures:

Annexure Numbers	Details	Submitted (Tick Mark)	
		Yes	NO
Annexure - 1	Details of Trust/ Society related documents	✓	
Annexure - 2	Details of Governing Council, its meetings & Audit report of Trust	✓	

Signature of Chairman (2)

Signature of Member (1)

Signature of Member
DR. VEERA G. RAO

Annexure - 3	Details of any other Nursing Institution under the same Trust	N/A	
Annexure - 4	Details of Affiliated fees paid receipts	✓	
Annexure - 5	Approval Status : GOK Order	NA	
Annexure - 6	Approval Status : RGUHS Notification (Last 3 Years) Approval	NA	
Annexure - 7	Approval Status : KNC Notification	NA	
Annexure - 8	Status : INC Notification	NA	
Annexure - 9	List of Post Basic B.Sc. Nursing Students as per format	NA	
Annexure - 10	List of M.Sc. Nursing Students as per format	NA	
Annexure - 11	Details of External /Part time Teachers	✓	
Annexure - 12	Physical Facilities : College Building, Laboratories and Building related documents, Hostel	✓	
Annexure - 13	Vehicle Details : Bus	✓	
Annexure - 14	Details of List of LibraryBooks & others	✓	
Annexure - 15	Academic Activities	NA.	
Annexure - 16	Details of Clinical/Hospital Facilities	✓	
Annexure - 17	Details of Community Health Nursing Posting Facilities	NA	
Annexure - 18	Master Rotation plans and Time tables	✓	

Signature of Chairman
(2)

Signature of Member (1)

Signature of Member
Dr. Veena. G. Tavri

Annexure - 19	List of Teachers with their Declaration forms & necessary documents	✓	
Annexure –20	RGUHS approved guideship letters of M.Sc Nursing faculty each speciality wise	NA.	

Note: Verify & attach Relevant Documents (include staff declaration forms) along with this report. The recordings of the report should be clearly legible. LIC team is solely responsible for the details & remarks noted in the LIC format.

Observations:

Physical facilities such as classroom. Library. Principal. Vice principal. Staff room. & and all the Labs are as per the norms.
Library - 3000 books purchase, original invoice verified and found Correct, available is 220 in which it verified.
Lab - all the nursing Labs are as per the norms. Manikins, equipment & articles are verified in the bills produced and it is adequate for the clinical practice.
records: Admn. health. leave sloth attendance are maintained.
Four M.Sc and 2 B.Sc tutors are available
Vehicle - Falcon ambulance vehicle is used & they have Agreement Copy with the same.
the high Land hospital for KPME and pollution Control Verified. and found Correct. & clinical occupancy was 80%.
Hostel facilities are available for boys & girls Separ

Signature of Chairman (2)

31/8/24

Signature of Member (1)

Signature of Member
Dr. Veena. G. Tavare

Instructions for reporting of Local inspections by RGUHS

1. LIC Team shall submit an Undertaking enclosed with the LIC order of having completed the inspection as per the RGUHS norms.

2. Team shall submit the report soft & hard copy within 48 hours of the inspection failing which _____

    a. Team shall compulsorily visit the attached hospital and physically verify the bed strength and facilities provided along with the KPMEA & PCB Certificates.

    b. Team shall obtain an undertaking/affidavit from he hospital in the prescribed format.

3. Submission of softcopy of Video recording, geo tagged Photography during LIC inspection is mandatory.

4. The check list should have specific comments wherever applicable.

5. Report shall not use the words Adequate/Satisfactory/ available/sufficient etc. where the specific information is sought such as Area of the land/ Dimensions of class rooms/ number of teaching faculty/ number of class rooms/Laboratories /number of books etc. Such reports will be rejected directly without the approval.

6. All ORIGINAL documents mentioned in the checklist must be verified by the team before writing comments in the report.

7. After the verification of the original documents, photocopies of the same to be collected and the copies to be attested by the seal and signature of the Principal.

8. Original Land documents to be verified: Dishaank app may be used to verify the owner's details of the particular institution.

9. For any misleading / wrong information the whole LIC team shall be made responsible.

Signature of Chairman (2)

Signature of Member (1)

Signature of Member

DR. VEENA, G. FALERO

UNDERTAKING

We the Chairman and members of local inspection committee appointed by RGUHS for conduct of LIC inspection at HIGHLAND COLLEGE OF NURSING which has applied for continuation of affiliation for the academic year 2024-25.

We have conducted LIC inspection of this college on 31/8/24 and verified the infrastructure, Institutional facilities, Student Strength, Staff Post, Staff Biometrics, Students attendance and the original documents pertaining to institution. As per the Latest Minimum Standard Requirements (MSR) stipulated by Apex body and notification issued by RGUHS vide ref no: RGUHS/NSG/COA/2024-25, dated: 11/12/2023, we have also visited the attached hospital and verified the bed strength and clinical facility at the hospital.

The information recorded by us in the LIC reports is true and correct.

The LIC inspection report along with documents and soft copy is submitted to RGUHS.

Senate Member (Chairman)	A C Member (Member)	Subject Expert (Member)
	DR. GANESH PUTTUR.	DR. VEENA. Y. TAURO

Signature of Chairman (2)	Signature of Member (1)	Signature of Member
		DR. VEENA. Y. TAURO

सत्यमेव जयते

INDIA NON JUDICIAL

Government of Karnataka

e-Stamp

Certificate No.	:	IN-KA01158153658816W
Certificate Issued Date	:	30-Aug-2024 10:20 AM
Account Reference	:	NONACC (FI)/ kacrsfl08/ ULLAL1/ KA-DK
Unique Doc. Reference	:	SUBIN-KAKACRSFL0852884512249749W
Purchased by	:	PRERANA EDUCATIONAL TRUST
Description of Document	:	Article 4 Affidavit
Property Description	:	NOT APPLICABLE
Consideration Price (Rs.)	:	0 (Zero)
First Party	:	HIGHLAND HOSPITAL RESEARCH AND DIAGNOSTIC CENTRE
Second Party	:	PRERANA EDUCATIONAL TRUST
Stamp Duty Paid By	:	PRERANA EDUCATIONAL TRUST
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

ATHMASHAKTHI MULTIPURPOSE CO-OP. SOCIETY LTD. MANGALORE
Authorised Signatory
NATEKAL

Please write or type below this line

NOTARY
DINESH K. B.
REGD. No. 7031
MANGALORE CITY
KARNATAKA
31/8/24
GOVT. OF INDIA

UNDERTAKING

I/We, MR. MOHAMMED YOONUS NAIKATH

Is/are the OWNERS/MD/CEO/ Board Members of the Highland Hospital Research and Diagnostic Centre Mangalore Hospital situated Mangalore

Mohammed Yoonus N.
Chief Executive Officer
Highland Hospital Research & Diagnostic Centre
Highlands, MANGALORE - 575 002
Ph.: 0824 - 4235555

This is to confirm that our hospital Highland Hospital Research and Diagnostic Centre Mangalore is registered under KPMEA and PCB with 250 beds and the bonafide certificate has been attached.

This is to confirm that the hospital Highland Hospital Research and Diagnostic Centre Mangalore is functioning as affiliated/ parent/own Highland Collage hospital Highland Collage of Nursing college-

We also confirm that our hospital is solely affiliated Highland Collage of Nursing College and is not affiliated to any other nursing college. The information provided by us true and correct.

Sworn and Signed Before me
this 31st day of August 2024
at Mangalore.

Mohammed Younus N.
Chief Executive Officer
Highland Hospital Research & Diagnostic Centre
Highlands, MANGALORE - 575 002
Ph.: 0824 - 4235555

NOTARY
DINESH K. B.
Regd. No. 3691
MANGALORE CITY
KARNATAKA
31/8/2024
GOVT. OF INDIA

Signature of Chairman | Signature of Member 1 | Signature of Member 2

ISSUE OF NOTARIAL STAMP IS STOPPED HENCE NOT AFFIXED
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NOTARY, MANGALORE CITY
KARNATAKA

DINESH K. B.
B.A.,LL.B.
Advocate & Notary
K. R. C. Complex, Bendoor
Kankanady, MANGALORE
31/8/24
NOTARIAL REG. No. 4498/2024

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Certificate No.	:	**IN-KA01159919542248W**
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Unique Doc. Reference	:	SUBIN-KAKACRSFL0852881417733494W
Purchased by	:	PRERANA EDUCATIONAL TRUST
Description of Document	:	Article 4 Affidavit
Property Description	:	NOT APPLICABLE
Consideration Price (Rs.)	:	0 (Zero)
First Party	:	PRERANA EDUCATIONAL TRUST
Second Party	:	RGUHS BANGALORE
Stamp Duty Paid By	:	PRERANA EDUCATIONAL TRUST
Stamp Duty Amount(Rs.)	:	100 (One Hundred only)

ATHMASHAKTHI MULTIPURPOSE CO-OP. SOCIETY LTD
Authorised Signatory
NATEKAL
MANGALORE

NOTARY
DINESH K. B.
Regn. No. 3691
BANGALORE CITY
KARNATAKA
31/08/
GOVT. OF INDIA

Please write or type below this line

UDERTAKING BY TRUST MANAGEMENT

We the Chairman/President/Secretary/Member of the trust Mr. Mohammed Yoonus Naikath are submitting the affidavit to university.

The trust Prerana Educational Trust is running/managing.

For PRERANA EDUCATIONAL TRUST

Trustee

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.shcilestamp.com' or using e-Stamp Mobile App of Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.
3. In case of any discrepancy please inform the Competent Authority.

We confirm that all the information provided by us to the LIC team is true and correct to the best of our knowledge

We confirm that the faculty in the college are employed for full time in the college.

We also confirm that the college is solely managed by the trust and is not leased/sub leased to any other trust/agency to manage the college

We also confirm that the college is abiding to the norms of Apex body/RGUHS. As prescribed from time to time.

If any of the Information declared is found to be false/ misleading, Principal and the Trust management can be held responsible and suitable action can be initiated by the University

Sworn and Signed Before me
this 31st day of August 2024
at Mangalore.

For PRERANA EDUCATIONAL TRUST

Trustee

NOTARY
DINESH K. B.
REGD No 4497
MANGALORE CITY
KARNATAKA
OF INDIA
31/8/24

Signature of Chairman

Signature of Member 1

Signature of Member 2

ISSUE OF NOTARIAL STAMP IS STOPPED HENCE NOT AFFIXED

31/8

NOTARY, MANGALORE CITY
KARNATAKA

DINESH K. B.
B.A.,LL.B.
Advocate & Notary
K. R. C. Complex, Bendoorwell
Kankanady, MANGALORE

NOTARIAL REG No 4497/2024
31.08.2024