



Rajiv Gandhi University of Health Sciences, Karnataka

4th 'T' Block Jayanagar, Bangalore – 560041

Website: www.rguhs.ac.in Phone: 080-26761933

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INSPECTION PROFORMA FOR NURSING 2025-26 AY

Details of LIC Inspectors :	Chairman	Academic Council Member	Subject Expert
Name	Dr. Naveen . S	Dr. Kiran . Kumar Reddy	Prof. Anu . K . Peter
Designation	Professor / Senate	Principal	Principal
Address	Sri Channundeshwari Med. College . Chennopatra	Rajashankar Institute of Naturopathy & Yogic Sciences . Soler	Mount Carmel College of Nursing . Sri . M . S . Vishwanatharaj . Jayanagar
Mobile No	988 6634 170	988 0764 634	988 6045 127
Email ID	navin73@gmail.com	kkreddybrs@gmail.com	anupeter1602@gmail.com

Inspection For the Academic Year : 2025 - 26

Date of Inspection: 16.08.25

(Please Tick the Appropriate Boxes Below)

Type of Inspection:	1. Fresh Affiliation		4. Re-Inspection	
	2. Continuation of Affiliation	✓	5. Surprise Inspection	
	3. Enhancement of Seats		6. Change of Name/Address	
	7. Additional Course (M.Sc Nursing) only.			

Nursing Programme Under Inspection:	1. Basic B.Sc. Nursing	✓	2. Post Basic B.Sc. Nursing	
	3. M.Sc. Nursing		4. M.Sc. NPCC	

1	Name of the Institution with Full Address	Milagres College of Nursing St. Mother . Thereza Road Hampankatta . Mangalore - 575001	2	Year of Establishment	2024
2	Status of the course conducting body	Government / University / Autonomous / Municipal Corporation / Missionary / Trust / Society / Company			
3	(a). Name of the Trust/Society & complete postal address & Phone number	Milagres Housing Society Mangalore Milagres Church . St . Mother Thereza Road , Hampankatta . Mangalore . 575001 (Enclose copy of Registration documents of Society/Trust) Annexure – 1			
		Email: milagreshousingSociety@gmail.com		Website: https://milagres.church/	
		Office No: 0824 - 24 23522		Mobile No: 82 7793 9368	

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

	(b). Name of the president/Secretary/Chairman of Trust/Society & Phone No	Rev. Fr. Bonaventure Nanareth, President		
4	Governing Council & Audit Report of Trust	Total Number of Members in Governing Council : 11 (Enclose copy of Governing Council Members & Audit report of Society/Trust) Annexure - 2		
5	a) Details of Principal/Head of the institution (After MSc)	Name: Dr. Diana Lobo Qualification: Ph.D(N), M.Sc(N) Experience after MSc: 20 1/2 year Email: sunildsouza31@gmail.com	Mobile No: 9986012994 Office No: 0824-2425175 Fax No: - Residential phone No: -	
	b) Drawing authority of the college			
6	Do you have any other nursing institution other than the current institution mentioned above under the same trust?	YES ☐	NO ☒	If yes, Specify the full name of the nursing institution with full address Verify with the original TRUST document. (Verify & enclose a copy of the registered trust Documents) Annexure - 3

7. Affiliation Fee Paid Details:

Annexure - 4

Annexure - 1

Course Applied UG Courses	Continuation / Fresh Affiliation	Particulars of fees paid for				Amount
		Annual Fees	Renewal Fees	Administrative Charges	Helinet Inst Fee a) only for UG or b) for UG and PG courses c) NPCC	
B.Sc. Nursing	130,050/-	-	-	-	25,000/-	155,050/-
Post Basic B.Sc. Nursing	NA	NA	NA	NA	NA	NA
Total (A)						155,050/-
PG Course:- (M.Sc. Nursing)	P G Continuation/Fresh Affiliation		No of Seats X Prescribed fees of each faculty			
	1.					
	2.					
	3.					
	4.					
	5.					
			Total (B)			
NPCC						
			Total (C)			
Grand Total (A+B+C)						Rs-155,050/-

Online Transaction Number or Details: ZBBCME70910Y4B

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Remarks:

Verify & Enclose copy of Affiliation fee paid documents

8. Approval Status of the Institution & Sanctioned Intake:

Name of the Course	Intake Approved and Admitted	GOK	RGUHS	KSNC	INC	Remarks
Basic B.Sc. Nursing	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Affiliation Sanctioned Intake	40				
	Admissions Made for the Current Academic Year	35				
Post Basic B.Sc. Nursing	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					
	Admissions Made for the Current Academic Year					
M.Sc. Nursing in a. Community Health ☐ b. Medical Surgical ☐ c. OBG ☐ d. Paediatric ☐ e. Psychiatry ☐	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					
	Admissions Made for the Current Academic Year					
M.Sc. NPCC	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

	Admissions Made for the Current Academic Year					
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9.Total No. of Students under Training in each of the Nursing Education Programme:

Programme		I year	II Year	III Year	IV Year	Total
B.ScNursing	Male	5				5
	Female	30				30
Post Basic B.Sc Nursing	Male					
	Female					
M.Sc Nursing	Male					
	Female					
M.Sc NPCC	Male					
	Female					

10. If the college has PBBSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents)

Annexure - 9

Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From----- To-----

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.

11.If the college has MSc(N) following details of the admitted students to be enclosed (physical verification to be done with original documents)

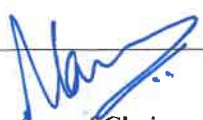
Annexure -10

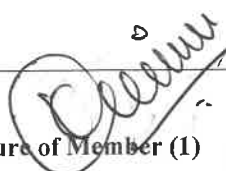
Sl. No	Name of the Student	Nursing Council Registration Number	Residence Address	Place & Address of work at the time of admission (verify with experience certificate and relieving order)	Board / University from where last exam was qualified	Duration of Course with dates From----- To-----

Note: Separate list to be enclosed and Biometric attendance to be verified and copy to be attached.

Ref: F.No.1-6/LT/2022-INC dtd 23.03.2022&RGU/ADM/CIR/01/2017-18 dtd 25.03.2017

Remarks: _____


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

12. Teaching Faculty Requirements for all Nursing Programs:

Sl. No	Designation	Required								Existing / Available				Deficit			
		B.Sc (N)					P.B. B.Sc (N)	M.Sc (N)*	M.Sc NPCC	B.Sc (N)	P.B. B.Sc (N)	M.Sc (N)	NPCC	B.Sc (N)	P.B. B.Sc (N)	M.Sc (N)	M.Sc NPCC
		40 to 60	61 to 100	101 to 150	151 to 200	201 to 250	20 to 60										
1	Principal	1	1							1							
2	Vice-Principal	1	1							1							
3	Professor	1	1-2					1*		1							
4	Lecturer Associate Professor	2	2-4					1*		1							
5	Assistant Professor	3	3-8				2	3*		1							
6	Tutor	8-16	16-24				2-10	--		4							
	Total	16-24	24-40				4-12			9							

For Example: For 40 Students Intake minimum number of teachers required is 16 including Principal, i.e., Principal - 01, Vice Principal - 01, Professor - 01, Associate Professor - 02, Assistant Professor - 03, and Tutors- 08

Note:1) Institute shall have sections of 100/60 students (Maximum number of students 100 per section)

2) 1:10 teacher student ratios shall be ensured.

3) 1:3 student patient ratio in the clinical areas prescribed in the syllabus shall be adhered.

4) Physical facilities including laboratories and having additional hospital(s) should be increased as per norms.

(The Faculty and Student Ratio is 1:10 and *For M.Sc. Nursing: Depends on Speciality offered and ratio remains same i.e., 1:5 if they offer B.Sc Nursing Program)

Year Wise Distribution of Faculty for B.Sc Nursing :

(Start the Program i.e, for 1st Year, minimum 3 M.Sc. Nursing qualified faculty shall be appointed.)

Intake	1 st Year	2 nd Year	3 rd Year	4 th Year
40 Students Intake	Total 5 Faculty * 3 M.Sc. Nursing qualified faculty * 2 Tutors	Total 8 Faculty * 5 M.Sc. Nursing qualified faculty * 3 Tutors	Total 12 Faculty * 7 M.Sc. Nursing qualified faculty * 5 Tutors	Total 16 Faculty * 8 M.Sc. Nursing qualified faculty * 8 Tutors
60 Students Intake	Total 6 Faculty * 3 M.Sc. Nursing qualified faculty * 3 Tutors	Total 12 Faculty * 5 M.Sc. Nursing qualified faculty * 7 Tutors	Total 18 Faculty * 7 M.Sc. Nursing qualified faculty * 11 Tutors	Total 24 Faculty * 8 M.Sc. Nursing qualified faculty * 16 Tutors
100 Students Intake	Total 10 Faculty * 5 M.Sc. Nursing qualified faculty * 5 Tutors	Total 20 Faculty * 8 M.Sc. Nursing qualified faculty * 12 Tutors	Total 30 Faculty * 12 M.Sc. Nursing qualified faculty * 18 Tutors	Total 40 Faculty * 16 M.Sc. Nursing qualified faculty * 24 Tutors
150 students intake				
200 students intake				

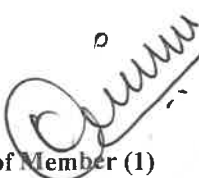
Signature of Chairman

Signature of Member (1)

Signature of Member (2)

250 students				
* Aadhar based biometric attendance for students				


Signature of Chairman


Signature of Member (1)

Signature of Member (2)

12.1. Teaching Faculty details: – Details should be written in format only.

Sl. No	Name of the teaching Faculty	Designation	Qualification along with specialty	Year of passing	KSNC Reg. Number	Teaching experience		Date of joining	Form -16 Submitted (Yes/No)	Signature of Faculty
						After UG	After PG			
1.	Dr. Diana Lobo	Principal / Professor	PhD (N) - Medical Surgical Nursing	2016	33294	23.5	20.5	09-01-2025	Yes	
2.	Victoria D Almeida	Vice Principal / Professor / HOD	M.Sc(N) - Medical Surgical Nursing	2002	6680	26	20	04-11-2024	NO	
3.	Isuru Dias	Professor / HOD	M.Sc(N) - Community Health Nursing	2002	7242	26	20	04-11-2024	NO	
4.	Jyothi Ramula Lewis	Asst. Professor	M.Sc(N) - Medical Surgical Nursing	2019	19389	8Y, 5M	5Y	01-08-2025	NO	
5.	Sr. Saritha Dsouza K	Lecturer	M.Sc(N) - Obstetric Nursing	2025	88933	-	6M	12-02-2025	NO	
6.	Diana D Lema	Asst. Lecturer / Tutor	PB B.sc(N)	2008	60940	3Y, 4M	-	04-11-2024	NO	
7.	Vanitha D Souza K	Asst. Lecturer / Tutor	PB B.sc(N)	2017	159365	8M	-	10-01-2025	NO	
8.	Sr. Linet Benedicta Pasanna	Asst. Lecturer / Tutor	PC B.sc(N)	2007	20306	5M	-	03-03-2025	NO	
9.	Janet Dsouza	Asst. Lecturer / Central Instructor	PB B.sc(N)	2010	18898	5M	-	01-03-2025	NO	
10.										
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Signature of Chairman


Signature of Member (1)


Signature of Member (2)

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Signature of Chairman

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Signature of Chairman

Signature of Member (1)

Signature of Member (2)

13. Particular of External Teachers (Part time) -Attach a separate sheet with this proforma. Annexure - 11

SL.No.	Name	Qualification	Subject	Number of Hours per Year	Remarks

14. Physical Facilities :

14.1. College Building:

Annexure - 12

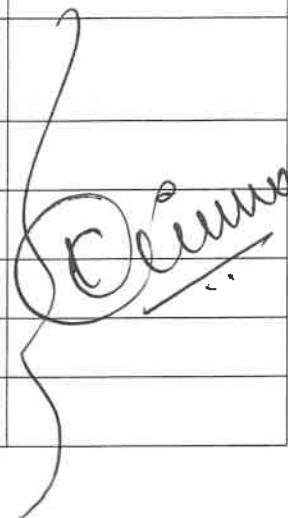
S. No	Details	Required	Existing	Verified by LIC team
1	Built – up area of the building (in Sq. Ft) Note: The 23,200sq.ft only for B.Sc Nursing programme with 40-60 intake. (The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021 F.NO. 11-1/2019-INC./EC Copy/Rental Agreement registered copy	23,200sq.ft (40 – 60 intake)	49743.89sq.ft	
2	CLASSROOMS Size of each classroom (sq ft) for 40 to 60 intakeB.Sc (N): 900 sq ft P.B.B.Sc (N) : 600 sq ft M.Sc (N) : 600 sq ft NPCC : 600sq ft	4 Class rooms 900sq ft Each 2 Class rooms 600sq ft Each 2 Class rooms 600sq ft Each 2 Class rooms 600sq ft Each	1080 X 4 4320 Sq.ft — — —	
3	Administrative Facilities Office 1. Principal's Chamber 2. Vice-Principal Chamber 3. HOD 4. Professor/Assoc. Prof 5. Lecturer/ Tutors Institution office /Others 6. Office of Administrative, clerical staff and PA (s) 7. Accountants Office 8. Store Room 9. Record room 10. Room for maintenance staff 11. Xeroxing room 12. common room (Girls & Boys) 13. Multipurpose hall / Seminar hall/ examination hall 14. Toilets	 300 200 5 x 200 = 1000 800+2400=3200 600 100 100 100 100 600+400= 1000 3000 1000	 300 Sq.ft 400 Sq.ft 5x200 1000 Sq.ft 600 Sq.ft 600 Sq.ft 1200 Sq.ft 650 Sq.ft 650 Sq.ft 100 Sq.ft 350 Sq.ft 250 Sq.ft 300 Sq.ft 700+300 1000 Sq.ft 3000 Sq.ft 1200 Sq.ft	

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

	15. A.V/Aids room	600	500 Sq. ft	
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S. No	Details	Required	Existing	Verified by LIC team
4	LABORATORIES	(40-60 intake)		
	Nursing Foundation including Adult Health Nursing & Advanced Nursing Lab	1600 sq.ft	1000 + 650 1650 Sq. ft	
	Nutrition & Community Health Nursing	1200sq.ft	750 + 650 1400 Sq. ft	
	Obstetrics and Gynecology Laboratory	900sq.ft	950 Sq. ft	
	Pediatrics Nursing Laboratory	900sq.ft	950 Sq. ft	
	Pre-Clinical Sciences Laboratory	900sq.ft	950 Sq. ft	
	Computer Lab (1: 5 computer :student)	1500sq.ft	2200 Sq. ft	

Note:

- One large skill lab/simulation lab can be constructed consisting of the labs specified with a total of 5500 sq.ft.size or can have five separate labs in the college.
- At least 10-12 sets of all items needed. Simulators for advance skills e.g., administration of tube feeding, tracheostomy, gastrostomy, I/V injection, BLS, newborn resuscitation model, etc.
- The laboratory should have computers, internet connection, monitors and ventilator models/manikins/ simulators for use in Critical Care Units.
- For NPCC programme there should be Simulation lab with High fidelity Mannequins and task trainers available.
- Each classroom size-900sq for 40-60 student intake & proportionately the size of the built-up area will increase/decrease according to the number of seats approved.

Classrooms and Laboratories (Verify & attach a copy of Building Plan approved by competent authority with building completion certificate)

Building Documents:

Annexure – 12

SL NO	Particulars	Verified by the LIC team
1	Registered documents in sub registrar office	
2	Is the college building own or leased ?	
3	Blue print of the building plan approved and attested by competent authority.	
4	Building construction license from competent authority	
5	Tax paid receipt (Latest / current year)	
6	Occupancy certificate.	
7	Sale deed / Lease deed of the building / Land.	
8	Land Conversion order from DC	
9	Town planning/Authorities approval order	

It is mandatory to enclose all the documents mentioned above.

Note:

- If the institution doesn't have own building even after 2016 withdrawal of affiliation will be initiated. (F.NO.1-5/2014-INC dtd 29/10/2014).
- It is mandatory that **all nursing institution** shall have its own building within two years of its establishment


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

- If one of the trustee/member/directors of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years registered in sub registrar office. [Indian Nursing Council (revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021F.NO. 11-1/2019-INC.)
- Google location of college to be attached by LIC team.
- Registered lease document in sub registrar office to be submitted.

15. Vehicle Details : Enclose a copy of RC Book / Insurance / Driving License

Annexure - 13

Total Number of Vehicles	Vehicle Registration Number	Seating Capacity	RC Book	Insurance	Driving Lience
01	KA19AF4617	48	Yes / No	Yes / No	Yes / No

16. Library facility : Enclose list of library books

Annexure - 14

Library Facilities	Existing Size in Sq ft	Separate Library	Ventilation	Lighting	Verified by LIC team
Required 2300 Sq.Ft	2300 Sq-ft	YES ☒ No ☐	Yes	Yes	

Total No. of Nursing Books available	564	No. of Nursing Journals subscribed	5
No. of Thesis/Research titles available	287	Is internet facility available for Students?	Yes
No of e-books	—	How many books were purchased in last financial year?	550

S. No.	Name of the Librarian	Qualification	Experience	Remarks
1	Mrs. Pramela D'Souza	M.L.I.Sc	14	

Note : A minimum of 500 different subject titled nursing books (all new editions), in the multiple of editions, total of minimum 3000 books for all batches; 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library (for 40-60 intake)& proportionately number of titles of books and journals will increase/decrease according to the number of seats approved.

17. Academic activities : Enclose the details of past 3 years

Annexure - 15

Academic activities	Particulars	Remarks
Research Projects	NA	NA


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

	(MOU/Clinical permission letter)				
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(Mention the number of beds, verify the original documents of proof regarding the ownership of hospital and the number of beds with KPMEA and Pollution control board certificate, also verify the details in online website of KSPCB & KPMEA notifying the same).

NOTE:

- If the college established, i.e., **2012-13 and before** (before 2013 -14) parent hospital rule is not applicable (F.NO.1-5/2014-INC).
- Colleges established since **2013-14** shall have 100 bedded parent hospital for opening new B.Sc Nursing Programme. But central /state govt institutions can have clinical affiliation with govt hospitals and having parent hospital is not applicable. Other specialties/facilities for clinical experience required are; -OT, Eye/ENT, Burns &Plastic, Neonatology, Communicable disease, cardiology, oncology, Neuro, Nephro, ICU/ICCU. (Reference :F.NO.1-5/2014-INC dtd 29/10/2014 and F.NO.1-6/2018-INC dtd 20/04/2018).
- With effect from 2022-23 AY, Nursing colleges for **Bangalore Urban and Mangalore city should have 200 bedded Unitary/Singleallopathic parent/own hospital.** This hospital should continue to function as parent hospital 'till the life of the nursing institution and not allow the hospital to be treated as Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years. (Registered MOU to be submitted in this regard). Both the college building and the parent hospital should be owned by the same trust. (Reference: The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021 F.NO. 11-1/2019-INC.)
- In addition to parent hospital, to offer clinical experience/specialties the students should be sent to affiliated hospital/agencies/institutions where it is available with minimum of 50 beds. The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021 F.NO. 11-1/2019-INC.)

Note

- Verify the original KPMEA documents, pollution control certificate of the hospitals to prove the ownership of the hospital and the number of beds
- Verify the MOU(undertaking) between trust member (owner of the hospital) and the trust [i.e., signed by all trustees/members/directors of Trust/Society/ Company]. owning the nursing institution with the clause to the effect that the trustee/member/director of the Trust/Society/ Company would not allow the hospital to be treated Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years.

Verify & Attach Clinical permission letter, fee paid receipts.

Remarks:


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

Conferences conducted	Out reach Programme and Health observation days/ Seminar	NA
Conferences attended	NA	NA

* Colleges should declare & attest tobacco free/drugs free campus (self declaration from to be submitted)

Enclosed

18. Details of Clinical / Hospital Facilities :

Annexure - 16

1	Do you have parent Medical College?	YES ☐	NO ☒
2	Do you have parent hospital?	YES ☒	NO ☐
	If Yes, Hospital Owned by	i. Trust/Society/Missionary ☒ ii. Trust member with MOU ☐	

Parent Hospital.	Total No. Beds	Distance from the college	Occupancy on the day of inspection (min 75%)	Verified by LIC team
Full Name & Address of the Parent Hospital Concetta Hospital Kinnigoli, Mangaluru Karnataka 574150 MOU(Registered parent hospital MOU)	100	24	83 %	
NAME OF THE TRUST/ Person owning The Hospital Rt. Rev. Dr. Aloysius Paul Dsouza				
Name Of The Owner Of The Trust of Hospital Rt. Rev. Dr. Aloysius Paul Dsouza				
Affiliated hospitals- Full Name & Address of the Parent Hospital	1 Father Muller Medical College Hospital Father Muller's Rd, Kankanady, Mangaluru Karnataka - 575002	1250	1.69	87 %
	2			
	3			

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

18.1. Distribution of Beds

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Medical	40	35	195	180
Surgery including OT	25	20	195	170
Obstetrics & Gynecology	10	6	100	80
Pediatrics,	5	3	90	60
Emergency Medicine	5	4	30	29
Psychiatry	0	-	90	85

Additional/Other Specialties/Facilities for clinical experience:

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Major OT	3	2	15	14
Minor OT	2	2	8	8
Dental, Otorhinolaryngology, Ophthalmology	-	-	60	45
Burns and Plastic	-	-	33	25
Neonatology care unit	-	-	30	20
Communicable disease/Respiratory medicine/TB & chest diseases	-	-	23	20
Dermatology	-	-	40	35
Cardiology	5	3	10	8
Oncology	-	-	40	38
Neurology/Neuro-surgery	2	1	44	40
Nephrology/Urology	2	1	40	35
ICU/CCU	3	3	70	60
Geriatric Medicine	3	3	100	85

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Any other	-	-	60	50
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Note : 1:3 student patient ration needed. Verify and attach details of previous month.

19	COMMUNITY HEALTH NURSING :Annexure - 17
RURAL FILELD	
a. Name of CHC / PHC / SC	Primary Health Centre Kudupu
Adopted / Affiliated	Affiliated
Administrated by	State Govt. ☒ Municipal Corporation ☐ Private ☐
Distance from the Nursing Institute	15
b. Services Rendered by Health & Family Welfare Programmes	Yes
URBAN FEILD :	
a. Name of CHC / PHC / SC	Urban Health Centre Bunder
Adopted / Affiliated	Affiliated
Administrated by	State Govt. ☒ Municipal Corporation ☐ Private ☐
Distance from the Nursing Institute	3
b. Services Rendered by Health & Family Welfare Programmes	Yes
N.B.: A copy of the agreement for affiliation to the hospital and Health Centers to be attached.	

20	Master Rotation Plan : Annexure - 18				
a.	Basic B.Sc. Nursing	YES	☒	NO	☐
b.	Post Basic B.Sc. Nursing	YES	☐	NO	☐
c.	M.Sc. Nursing	YES	☐	NO	☐
21	Time Table available for all Nursing Programmes				
a.	Basic B.Sc. Nursing	YES	☒	NO	☐
b.	Post Basic B.Sc. Nursing	YES	☐	NO	☐
c.	M.Sc. Nursing	YES	☐	NO	☐

22	Records of Students : Are the following students records are maintained well?				
a.	Admission record	YES	☒	NO	☐
b.	Daily Attendance Registers	YES	☒	NO	☐
c.	Health Records	YES	☒	NO	☐
d.	Clinical and field experience record	YES	☒	NO	☐
e.	Practical record books - procedure record	YES	☒	NO	☐

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

f.	Practical record books - Midwifery case book	YES ☒	NO ☐
g.	Leave record	YES ☒	NO ☐

h.	Extracurricular activities of students	YES ☒	NO ☐
i.	Cumulative record of each	YES ☒	NO ☐
j.	Course planning of each subject	YES ☒	NO ☐
k.	Rotation plans	YES ☒	NO ☐
l.	Committee Meetings	YES ☒	NO ☐
m.	Affiliation records	YES ☒	NO ☐
n.	Records of Stock	YES ☒	NO ☐
o.	Annual report of activities and achievements	YES ☐	NO ☒
p.	Staff development programmes	YES ☒	NO ☐
q.	Anti ragging committee	YES ☒	NO ☐
r.	Student welfare committee	YES ☒	NO ☐
s.	POSHE Committee	YES ☐	NO ☐
t.	Prevention of Gender harassment committee	YES ☐	NO ☐

23	Hostel Facilities :Annexure - 12		
a.	Whether the college is having a separate Hostel?	YES ☒	NO ☐
b.	Built-up area of the Hostel	Sq.ft 22480	
c.	Is the Hostel Owned or Rented/Leased?	Own ☒	Rented/Leased ☐
d.	Is there separate provision of Hostel for Male and Female Students?	YES ☐	NO ☒
e.	Total No. of students in the hostel	Girls : 12	Boys : -
f.	Total No. of rooms	Girls : 13	Boys : -
g.	Water Supply	YES ☒	NO ☐
h.	Electricity Supply	YES ☒	NO ☐
i.	Is Facilities available for outdoor games and indoor games?	YES ☒	NO ☐
j.	Is Sick room available?	YES ☒	NO ☐
k.	Whether the hostel mess is available with	YES ☒	NO ☐
l.	Safe drinking water facilities	YES ☒	NO ☐

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

List of Annexures:

Annexure Numbers	Details	Verified as per originals documents		Signature
		Yes	NO	
Annexure - 1	Details of Trust/ Society related documents	✓		
Annexure - 2	Details of Governing Council, its meetings & Audit report of Trust	✓		
Annexure - 3	Details of any other Nursing Institution under the same Trust	NA		
Annexure - 4	Details of Affiliated fees paid receipts	✓		
Annexure - 5	Approval Status : GOK Order	✓		
Annexure - 6	Approval Status : RGUHS Notification (Last 3 Years) Approval	Started last year		
Annexure - 7	Approval Status : KNC Notification	✓		
Annexure - 8	Status : INC Notification	✓		
Annexure - 9	List of Post Basic B.Sc. Nursing Students as per format	NA		
Annexure - 10	List of M.Sc. Nursing Students as per format	NA		
Annexure - 11	Details of External /Part time Teachers	✓		
Annexure - 12	Physical Facilities : 1. College Building- Own /rent /lease MOU documents, Sale deed, current year tax paid receipt, sanctioned building plan by competent authority, occupancy certificate, building accessibility-lift/ Rampin working condition, 2. Laboratories 3. Building related documents 4. Hostel	✓		
Annexure - 13	Vehicle Details : Bus	✓		
Annexure - 14	Details of List of Library Books & others	✓		
Annexure - 15	Academic Activities	✓		
Annexure - 16	Details of Clinical/Hospital Facilities- registered Hospital MOU, latest KSPCB & KPME certificate, current academic year clinical fees paid receipts from	✓		

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

	affiliated hospitals.			
Annexure - 17	Details of Community Health Nursing Posting Facilities	✓		
Annexure - 18	Master Rotation plans and Time tables	✓		
Annexure - 19	List of Teachers with their Declaration forms & necessary documents	✓		
Annexure -20	RGUHS approved guideship letters of M.Sc Nursing faculty each speciality wise	Y/A		

Note: Verify & attach Relevant Documents (include staff declaration forms) along with this report. The recordings of the report should be clearly legible. LIC team is solely responsible for the details & remarks noted in the LIC format.

LIC Team Observations:

Milagres College of Nursing Meets the requirement in terms of Infrastructure, faculty, equipments and clinical Material in the affiliated hospital for Continuation of BSc Nursing (40 seats) for the year 2025-2026


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

UNDERTAKING

We the Chairman and members of local inspection committee appointed by RGUHS for conduct of LIC inspection at _____ which has applied for continuation of affiliation for the academic year 2024-25.

We have conducted LIC inspection of this college on _____ and verified the infrastructure, Institutional facilities, Student Strength, Staff Post, Staff Biometrics, Students attendance and the original documents pertaining to institution. As per the Latest Minimum Standard Requirements (MSR) stipulated by Apex body and notification issued by RGUHS vide ref no: RGUHS/NSG/COA/2024-25, dated: 11/12/2023, we have also visited the attached hospital and verified the bed strength and clinical facility at the hospital.

The information recorded by us in the LIC reports is true and correct.

The LIC inspection report along with documents and soft copy is submitted to RGUHS.

As per Report

Senate Member
(Chairman)

A C Member
(Member)

Subject Expert
(Member)


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

Instructions for reporting of Local inspections by RGUHS

1. LIC Team shall submit an Undertaking enclosed with the LIC order of having completed the inspection as per the RGUHS norms.
2. Team shall submit the report soft & hard copy within 48 hours of the inspection failing which 9
 - a. Team shall compulsorily visit the attached hospital and physically verify the bed strength and facilities provided along with the KPMEA & PCB Certificates.
 - b. Team shall obtain an undertaking/affidavit from the hospital in the prescribed format.
3. Submission of softcopy of Video recording, geo tagged Photography during LIC inspection is mandatory.
4. The check list should have specific comments wherever applicable.
5. Report shall not use the words Adequate/Satisfactory/ available/sufficient etc. where the specific information is sought such as Area of the land/ Dimensions of class rooms/ number of teaching faculty/ number of class rooms/Laboratories /number of books etc. Such reports will be rejected directly without the approval.
6. All ORIGINAL documents mentioned in the checklist must be verified by the team before writing comments in the report.
7. After the verification of the original documents, photocopies of the same to be collected and the copies to be attested by the seal and signature of the Principal.
8. Original Land documents to be verified: Dishaank app may be used to verify the owner's details of the particular institution.
9. For any misleading / wrong information the whole LIC team shall be made responsible.



Signature of Chairman



Signature of Member (1)



Signature of Member (2)



UNDERTAKING by Trust Management

We the Chairman/President/Secretary/Member of the trust are submitting the affidavit to University.

The trust is running/managing the colleges 1. 2. 3. since years.

We confirm that all the information provided by us to the LIC team is true and correct to the best of our knowledge.

We confirm that the faculty in the college are employed for full time in the college.

We also confirm that the college is solely managed by the trust and is not leased/sub leased to any other trust/agency to manage the college.

We also confirm that the college is abiding to the norms of Apex body/RGUHS. As prescribed from time to time.

If any of the information declared is found to be false/misleading, Principal and the Trust management can be held responsible and suitable action can be initiated by the University.

***Note Undertaking should be given in affidavit**

Enclosed

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

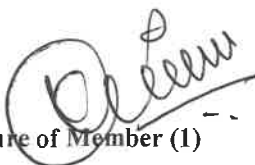


UNDERTAKING

I/We, _____ is/are the
Owners/MD/CEO/Board Members of the _____ hospital
situated at _____.
This is to confirm that our hospital _____ is registered under
KPMEA and PCB with _____ beds and the bonafide certificate has been attached.
This is to confirm that the hospital _____ is functioning as
affiliated/parent/own hospital for _____ college.
We also confirm that our hospital is solely affiliated to
_____ college and is not affiliated to any other
nursing college.
The information provided by us is true and correct.
***Note Undertaking should be given in affidavit**

Enclosed.


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

Signature of Chairman

Signature of Member (1)

Signature of Member (2)



MILAGRES COLLEGE OF NURSING

(A unit of Milagres Housing & Educational Society)

(Affiliated to Rajiv Gandhi University of Health Sciences, Bangalore)

St Mother Theresa Road, Hampankatta, Mangalore - 575001. D.K. Karnataka

Phone : 0824 - 2425175 +91 8123411081

Email: milagresnursingcollege@gmail.com website: milagrescollegeofnursing.edu.in

SELF-DECLARATION

This is to certify that Milagres College of Nursing maintains a tobacco-free and drug-free campus in accordance with applicable laws and regulations.

The use, possession, or sale of tobacco products and drugs is strictly prohibited on the premises of the institution, including all academic buildings, hostels, canteens, playgrounds, and surrounding areas under the institution's control. Further, no tobacco or drug products are sold within a radius of 200 metres from the institution's boundary.

We hereby declare that the above information is true and correct to the best of our knowledge and belief.


Dr. Diana Lobo
Principal

Milagres College of Nursing
Hampankatta, Mangalore 575 001



This is to confirm that **Concetta Hospital** is functioning as the parent hospital for **Milagres College of Nursing**.

I also confirm that our hospital is solely affiliated to **Milagres College of Nursing** and is not affiliated to any other nursing college.

The information provided by us is true and correct.



Errors/Corrections Etc. *original 12/15*

Neim
Rev. Fr. Joachim Fernandes

Managing Trustee
CONCETTA HOSPITAL TRUST
KINNIGOLI - 574 150
Mangalore, D.K. Dist. Karnataka

Sworn / Solemnly affirmed and
signed before me on this *12/15* day
of *May* 202*2*.

[Signature]
Notary, Mangaluru

100

100

100



सत्यमेव जयते

NOTARIAL REGISTER No. 2738/2025

12/08/2025

INDIA NON JUDICIAL

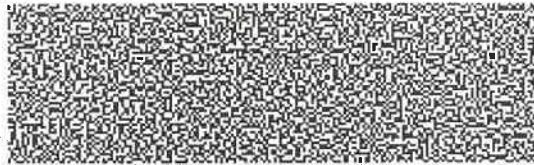
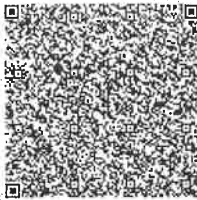
Government of Karnataka

e-Stamp

Certificate No. : IN-KA14152919540640X
Certificate Issued Date : 11-Aug-2025 12:44 PM
Account Reference : NONACC (BK)/ kakscub08/ HAMPANKATTA/ KA-DK
Unique Doc. Reference : SUBIN-KAKAKSCUB0843417566540974X
Purchased by : CONCETTA HOSPITAL
Description of Document : Article 4 Affidavit
Property Description : AFFIDAVIT
Consideration Price (Rs.) : 0
 (Zero)
First Party : CONCETTA HOSPITAL
Second Party : RAJIV GANDHI UNIVERSITY OF HEALTH AND SCIENCE
Stamp Duty Paid By : CONCETTA HOSPITAL
Stamp Duty Amount(Rs.) : 100
 (One Hundred only)

For THE MANGALORE CATHOLIC
CO-OPERATIVE BANK LTD

Authorized Signatory



Please write or type below this line

UNDERTAKING

I, **Rev. Fr. Joachim Fernandes**, am the Board Member of **Concetta Hospital** situated at **Kinnigoli, Mangaluru**.

This is to confirm that our **Concetta Hospital** is registered under KPMEA and PCB with **100 beds**, and the bonafide certificate has been attached.

Errors/Corrections Etc.

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.sholestamp.com' or using e-Stamp Mobile App of Stock Holding.
2. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
3. The onus of checking the legitimacy is on the users of the certificate.
4. In case of any discrepancy please inform the Competent Authority.

Nam
 Managing Trustee
CONCETTA HOSPITAL TRUST
KINNIGOLI - 574 150
 Mangalore U.R. Dist. Karnataka

