



Rajiv Gandhi University of Health Sciences, Karnataka
4th 'T' Block Jayanagar, Bangalore – 560041
Website: www.rguhs.ac.in Phone: 080-26761933

INSPECTION PROFORMA FOR NURSING 2025-26 AY

Details of LIC Inspectors :	Chairman	Academic Council Member	Subject Expert
Name	Dr. Naveen S.	Dr. Anand Hosur	Prof. Dashasathsingh Rajapat
Designation	Professor / Senate	A.C. Member	Professor & HOD
Address	SCMCH RI, Channarayana	Principal, Dr. B.D.	GIMS Govt College of Nursing Gaddi
Mobile No	9886634170	Tntti H.M.C, Dhalwad	9482694231
Email ID	nvin73@gmail.com	ajhosur@gmail.com 9449065665	dashsinghraj@gmail.com

For the Academic Year : 2025-26

Date of Inspection:

(Please Tick the Appropriate Boxes Below)

Type of Inspection:	1. Fresh Affiliation		4. Re-Inspection	
	2. Continuation of Affiliation	✓	5. Surprise Inspection	
	3. Enhancement of Seats		6. Change of Name/Address	

Nursing Programme Under Inspection:	1. Basic B.Sc. Nursing	✓	2. Post Basic B.Sc. Nursing	✓
	3. M.Sc. Nursing	✓	4. M.Sc. NPCC	

1	Name of the Institution with Full Address	The Capitol College of Nursing No 144 Machohalli, Adjacent to Srivani Vidya Kendra Magadi main road, Bangalore, 560091	2	Year of Establishment
			2005	
2	Status of the course conducting body	Trust		
3	(a). Name of the Trust/Society & complete postal address & Phone number	CAPITOL SOCIAL & EDUCATIONAL ASSOCIATION		
		(Enclose copy of Registration documents of Society/Trust) Annexure – 1		
		Email: nsgcapitol@gmail.com	Website: www.thecapitolschoolandcollegeofnursing.com	
		Office No:	Mobile No: 9845248183	

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

B. R. Ashok
20/8/25

Dr. Naveen S.
20/8/25

(Dr. Anand Hosur)

(Prof. Dashasathsingh R.)

	(b). Name of the president/Secretary/Chairman of Trust/Society & Phone No	G C Chandrashekar		
4	Governing Council & Audit Report of Trust	Total Number of Members in Governing Council: 7 (Enclose copy of Governing Council Members & Audit report of Society/Trust) Annexure - 2		
5	a) Details of Principal/Head of the institution (After MSc)	Name: Dr.Pradeep Kumar C G Qualification: Ph.D, M.Sc. Nursing Experience: 15 years Email: pradeepkmr61@gmail.com	Mobile No:8726127730 Office No: 08029770629 Fax No: 08029770629 Residential phone No: : 08029770629	
	b) Drawing authority of the college	Mr.Purushothama	Mob:9845248183	
6	Do you have any other nursing institution other than the current institution mentioned above under the same trust?	YES ☐	NO ☒	If yes, Specify the full name of the nursing institution with full address Verify with the original TRUST document. (Verify& enclose a copy of the registered trust Documents) Annexure - 3

7. Affiliation Fee Paid Details:

Annexure - 4

Course Applied UG Courses	Continuation / Fresh Affiliation	Particulars of fees paid for				Amount
		Annual Fees	Renewal Fees	Administrative Charges	Helinet Inst Fee a) only for UG or b) for UG and PG courses c) NPCC	
B.Sc. Nursing			1,95,050/-	1,000/-	25,000/-	2,21,050/-
Post Basic B.Sc. Nursing			1,95,050/-	1,000/-		1,96,050/-
Total (A)						4,17,100/-
PG Course:- (M.Sc. Nursing)	P G Continuation			No of Seats X Prescribed fees of each faculty		
	1. Medical Surgical Nursing			5 X 2000		10,000/-
	2. Community Health Nursing			5 X 2000		10,000/-
	3. OBG Nursing			5 X 2000		10,000/-
	4. Pediatric Nursing			5 X 2000		10,000/-
	5. Psychiatric Nursing			5 X 2000		10,000/-
				Total (B)		58,550/-
NPCC						
				Total (C)		NILL
Grand Total (A+B+C)						4,75,650/-

Online Transaction Number or Details:

BD00000007566965, BD00000007567017 & BD00000007567148

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Remarks:

Verify & Enclose copy of Affiliation fee paid documents

8. Approval Status of the Institution & Sanctioned Intake:

Name of the Course	Intake Approved and Admitted	GOK	RGUHS	KSNC	INC	Remarks
Basic B.Sc. Nursing	Approval Letter No. and Date	AKUKA 596 MPS 2004 & 19/12/2004 Annexure - 5	RGUHS/AFF/ COA-01- 57/III/2020-21 Annexure - 6	Annexure - 7	18-15/2498- INC Annexure - 8	
	Affiliation Sanctioned Intake	60	60	60	60	
	Admissions Made for the Current Academic Year	60	60	60	60	
Post Basic B.Sc. Nursing	Approval Letter No. and Date	AKUKA 119 MPS 2010 & 01/04/2010 Annexure - 5	RGUHS/AFF/ COA-01- 57/III/2020-21 Annexure - 6	Annexure - 7	18-15/2498- INC Annexure - 8	
	Sanctioned Intake	50	50	50	50	
	Admissions Made for the Current Academic Year	50	50	50	50	
M.Sc. Nursing in a. Community Health ☐ b. Medical Surgical ☐ c. OBG ☐ d. Paediatric ☐ e. Psychiatry ☐	Approval Letter No. and Date	AKUKA 119 MPS 2010 & 01/04/2010 Annexure - 5	RGUHS/AFF/ COA-01- 57/III/2020-21 Annexure - 6	Annexure - 7	18-15/2498- INC Annexure - 8	
	Sanctioned Intake	25	25	25	25	
	Admissions Made for the Current Academic Year	25	25	25	25	
M.Sc. NPCC	Approval Letter No. and Date	Annexure - 5	Annexure - 6	Annexure - 7	Annexure - 8	
	Sanctioned Intake					

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

- Aadhar based biometric attendance for students



Signature of Chairman

Signature of Member (1)

Signature of Member (2)

12.1. Teaching Faculty details: – Details should be written in format only.

Sl. No	Name of the teaching Faculty	Designation	Qualification along with specialty	Year of passing	KSNC Reg. Number	Teaching experience		Date of joining	Form -16 Submitted (Yes/No)	Signature of Faculty
						After UG(Years)	After PG(Years)			
1	Dr. Pradeep Kumar C G	Principal	M.Sc. Nursing (Psychiatric Nursing)	2012	14702	2 years	13 years	18/08/2017		
2	Mrs. Banu K P	Vice-Principal	M.Sc. Nursing (OBG)	2012	14704	2 years	13 years	18/08/2017		
3	Mr. Gooli Gowda	Associate Professor	M.Sc. Nursing (Pediatric Nursing)	2015	7844	2 yrs	8 yrs	01/05/2015		
4	Ms. Tanu Sagolsem	Associate Professor	M.Sc. Nursing (Pediatric Nursing)	2017	53130	3 years	8 years	01/02/2021		
5	Ms. Lakshmi M	Associate Professor	M.Sc. Nursing (Community Health Nursing)	2017	24949	6 years	8 years	01/03/2024		
6	Mr. Devaraja M K	Associate Professor	M.Sc. Nursing (Psychiatric Nursing)	2017	121379	4 Years	8 Years	15/06/2021		
7	Mr. Nagabhushana G	Asst. Professor	M.Sc. Nursing (Medical Surgical Nursing)	2018	164066	2 Years	6 Years	20/02/2022		
8	Mr. Jagadeesha D S	Asst. Professor	M.Sc. Nursing (Medical Surgical Nursing)	2019	140250	2 years	6 years	01/12/2024		
9	Ms. Songa Bhairavi	Asst. Professor	M.Sc. Nursing (Psychiatric Nursing)	2021	RRANP 2022 9905 KAR	2 years	3 years	18/02/2025		
10	Mr. Pabitra Rudra Pal	Asst. Professor	M.Sc. Nursing (Medical Surgical Nursing)	2021	87517	1 year	3 years	18/12/2021		
11	Ms. Gopika P V	Asst. Professor	M.Sc. Nursing (OBG Nursing)	2022	10300	1 year	3 years	01/07/2022		
12	Ms. Manti Rani Paul	Asst. Professor	M.Sc. Nursing (OBG Nursing)	2022	90156	2 years	3 years	10/03/2025		
13	Mrs. Joyce Priscilla	Nursing Tutor	M.Sc. Nursing (Community Health Nursing)	2023	94677	2 years	2 years	03/04/2023		

Signature of Chairman

Signature of Member (1)

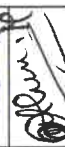
Signature of Member (2)

14	Mr. Kamar Uddin	Nursing Tutor	M.Sc. Nursing (Pediatric Nursing)	2024	101640	2 years	1 year	01/03/2024	
15	Ms. Pallavi K G	Nursing Tutor	M.Sc. Nursing (Community Health Nursing)	2025	120133	2 years	6 Months	01/03/2025	
16	Ms. Lulu Augustin	Nursing Tutor	PB B.Sc. Nursing	2014	10711	8 years	-	03/03/2025	
17	Ms. Malti Mardi	Nursing Tutor	PB B.Sc. Nursing	2016	17449	8 years	-	03/03/2025	
18	Mr. Litten Ghosh	Nursing Tutor	B.Sc. Nursing	2019	108265	5 years	-	10/12/2019	
19	Mr. Surajit Debnath	Nursing Tutor	B.Sc. Nursing	2019	118883	5 years	-	10/12/2019	
20	Ms. Pushpa U	Nursing Tutor	B.Sc. Nursing	2019	100687	5 years	-	10/09/2023	
21	Mr. Sourav Debnath	Nursing Tutor	B.Sc. Nursing	2019	108121	5 years	-	01/12/2019	
22	Ms. Kesia Anil Kumar	Nursing Tutor	B.Sc. Nursing	2019	99415	5 years	-	10/05/2025	
23	Ms. Anjana Vijayan	Nursing Tutor	B.Sc. Nursing	2020	113909	4 years	-	11/01/2021	
24	Ms. Dibya Ghoshal	Nursing Tutor	B.Sc. Nursing	2021	125890	3 years	-	01/12/2021	
25	Ms. Asha Shalini	Nursing Tutor	PB B.Sc. Nursing	2021	118799	3 years	-	01/12/2021	
26	Mr. Sudip Paul	Nursing Tutor	B.Sc. Nursing	2021	128630	3 years	-	10/11/2021	
27	Ms. Rehana Khatun	Nursing Tutor	B.Sc. Nursing	2022	142706	2 years	-	20/12/2022	
28	Ms. Sumitra Poudyal	Nursing Tutor	B.Sc. Nursing	2022	132555	2 years	-	20/12/2022	
29	Ms. Anchana S	Nursing Tutor	B.Sc. Nursing	2022	143651	2 years	-	05/04/2025	
30	Ms. Sayani Mondal	Nursing Tutor	B.Sc. Nursing	2023	159919	1 year	-	10/12/2023	

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

31	Ms. Priyanka Ghosh	Nursing Tutor	B.Sc. Nursing	2023	149459	1.5 years	-	08/12/2023	
32	Ms. Shreya Chakraborty	Nursing Tutor	B.Sc. Nursing	2023	149348	1.5 years	-	10/01/2024	
33	Mr. Koushik halder	Nursing Tutor	B.Sc. Nursing	2023	159277	1.5 years	-	12/01/2024	
34	Ms. Soyeta Das	Nursing Tutor	B.Sc. Nursing	2023	156462	1.5 years	-	10/01/2024	
35	Mr. Jayesh	Nursing Tutor	PB B.Sc. Nursing	2024	131858	1 year		01/03/2024	
36	Ms. Esther M	Nursing Tutor	B.Sc. Nursing	2024	163604	1 year		01/06/2024	
37	Mr. Adarsh A P	Nursing Tutor	B.Sc. Nursing	2024	162660	1 year		01/06/2024	
38	Mr. Srirankar Bera	Nursing Tutor	PB B.Sc. Nursing	2024	300793	6 Months	-	08/02/2025	
39	Ms. Pujia Das	Nursing Tutor	B.Sc. Nursing	2024	170417	6 Months		10/02/2025	
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Signature of Chairman

Signature of Member (1)

Signature of Member (2)

13. Particular of External Teachers (Part time) -Attach a separate sheet with this proforma. Annexure - 11

Sl.No.	Name	Qualification	Subject	Number of Hours per Year	Remarks
	ENCLOSED				

14. Physical Facilities:

14.1. College Building:

Annexure - 12

S. No	Details	Required	Existing	Remarks
1	Built – up area of the building (in Sq. Ft) Note: The 23,200sq.ft only for B.Sc Nursing programme with 40-60 intake. (The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020] 5th July, 2021 F.NO. 11-1/2019-INC.)/EC Copy/Rental Agreement registered copy	23,200sq.ft	42,175sq.ft	
2	CLASSROOMS Size of each classroom (sq ft) for 40 to 60 intake B.Sc (N): 900 sq ft	4 Class rooms 900sq ft Each	4X1000 = 4000sq.ft	
	P.B.B.Sc (N) : 600 sq ft	2 Class rooms 600sq ft Each	2 X 750 = 1500sq.ft	
	M.Sc (N) : 600 sq ft	2 Class rooms 600sq ft Each	2 X 750 = 1500sq.ft	
	NPCC : 600sq ft	2 Class rooms 600sq ft Each		
3	Administrative Facilities			
	Office			
	1. Principal's Chamber	300	350	
	2. Vice-Principal Chamber	200	200	
	3. HOD	5 x 200 = 1000	5 x 200 = 1000	
	4. Professor/Assoc. Prof	800+2400=3200	800+2400=3200	
	5. Lecturer/ Tutors			
	Institution office /Others			
	6. Office of Administrative, clerical staff and PA (s)		700 sq.ft	
	7. Accountants Office		300 sq.ft	
	8. Store Room		400 sq.ft	
	9. Record room		400 sq.ft	
	10. Room for maintenance staff		1200	
	11. Xeroxing room		500	
	12. common room	1000	1000	
	13. Seminar hall	3000	3000	
	14. Toilets	1000	1000	
	15. A.V/Aids room	600	600	

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

S. No	Details	Required	Existing	Remarks
4	LABORATORIES			
	Nursing Foundation including Adult Health Nursing & Advanced Nursing Lab	1600 sq.ft	1600 sq.ft	
	Nutrition & Community Health Nursing	1200sq.ft	1200sq.ft	
	Obstetrics and Gynecology Laboratory	900sq.ft	900sq.ft	
	Pediatrics Nursing Laboratory	900sq.ft	900sq.ft	
	Pre-Clinical Sciences Laboratory	900sq.ft	900sq.ft	
	Computer Lab (1: 5 computer :student)	1500sq.ft	1500sq.ft	

Note:

One large skill lab/simulation lab can be constructed consisting of the labs specified with a total of 5500 sq.ft.size or can have five separate labs in the college.

At least 10-12 sets of all items needed. Simulators for advance skills e.g., administration of tube feeding, tracheostomy, gastrostomy, I/V injection, BLS, newborn resuscitation model, etc.

The laboratory should have computers, internet connection, monitors and ventilator models/manikins/ simulators for use in Critical Care Units.

For NPCC programme there should be Simulation lab with High fidelity Mannequins and task trainers available.

Each classroom size-900sq for 40-60 student intake & proportionately the size of the built-up area will increase/decrease according to the number of seats approved.

Classrooms and Laboratories (Verify & attach a copy of Building Plan approved by competent authority with building completion certificate)

Building Documents:

Annexure – 12

SL NO	Particulars	Verified by the LIC team
1	Registered documents in sub registrar office	<i>Verified</i>
2	Is the college building own or leased ?	
3	Blue print of the building plan approved and attested by competent authority.	
4	Building construction license from competent authority	
5	Tax paid receipt (Latest / current year)	
6	Occupancy certificate.	
7	Sale deed / Lease deed of the building / Land.	
8	Land Conversion order from DC	
9	Town planning/Authorities approval order	

It is mandatory to enclose all the documents mentioned above.

Note:

- If the institution doesn't have own building even after 2016 withdrawal of affiliation will be initiated. (F.NO.1-5/2014-INC dtd 29/10/2014).
- It is mandatory that **all nursing institution** shall have its own building within two years of its establishment
- If one of the trustee/member/directors of the Trust/Society/Company desires to lease the building owned by him for nursing program, it should be for a period of 30 years registered in sub registrar office. [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021F.NO. 11-1/2019-INC.)
- Google location of college to be attached by LIC team.
- Registered lease document in sub registrar office to be submitted.

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Vehicle Details: Enclose a copy of RC Book / Insurance / Driving License

Annexure - 13

Total Number of Vehicles	Vehicle Registration Number	Seating Capacity	RC Book	Insurance	Driving License
1	KA41C9937	52	Yes	Yes	Yes

16. Library facility: Enclose list of library books

Annexure - 14

Library Facilities	Existing Size in Sq ft	Separate Library	Ventilation	Lighting	Remarks
Required 2300 Sq.Ft	2,500 Sq.Ft	YES ☒ No ☐	Good	Good	

Total No. of Nursing Books available	6127	No. of Nursing Journals subscribed	12
No. of Thesis/Research titles available		Is internet facility available for Students?	YES
No of e-books		How many books were purchased in last financial year?	188

S. No.	Name of the Librarian	Qualification	Experience	Remarks
1	MRS. CHANDRAKALA N	M.L.I.Sc	5 YEARS	

Note: A minimum of 500 of different subject titled nursing books (all new editions), in the multiple of editions, total of minimum 3000 books for all batches; 3 kinds of nursing journals, 3 kinds of magazines, 2 kinds of newspapers and other kinds of current health related literature should be available in the library (for 40-60 intake) & proportionately number of titles of books and journals will increase/decrease according to the number of seats approved.

17. Academic activities: Enclose the details of past 3 years

Annexure - 15

Academic activities	Particulars	Remarks
Research Projects	25	Verified.
Conferences conducted	01	
Conferences attended	02	

* Colleges should declare & attest tobacco free/drugs free campus (self-declaration from to be submitted)

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

18. Details of Clinical / Hospital Facilities:

Annexure - 16

1	Do you have parent Medical College?	YES ☐	NO ☒
2	Do you have parent hospital?	YES ☐	NO ☒
If Yes, Hospital Owned by		i. Trust/Society/Missionary ☐	
		ii. Trust member with MOU ☐	

Parent Hospital.	Total No. Beds	Distance from the college	Occupancy on the day of inspection (min 75%)	Verified by LIC team
Full Name & Address of the Parent Hospital:	100 NA			
MOU(Registered parent hospital MOU)				
NAME OF THE TRUST/ Person owning The Hospital:				
Name of The Owner of the Trust				
Affiliated hospitals- Full Name & Address of the Parent Hospital	1 FORTIS HOSPITAL, Building No. 119, Survey No, 23, 80 Feet Main Rd, 2nd Stage, Naagarabhaavi, Bengaluru, Karnataka 560072	100	6 km	85%
	2.SPANDANA HEALTH CARE, No 236/2, 29 th Main, 5 th Block, Nandini Layout, Near Ring Road Bridge, Bangalore - 560096	100	2 km	85%
	3. SRI KRISHNA HOSPITAL Hv Rangappa Building Gollarahatti Hosahalli, Magadi Main Rd, Karnataka 560091	100	12 km	80%

(Mention the number of beds, verify the original documents of proof regarding the ownership of hospital and the number of beds with KPMEA and Pollution control board certificate, also verify the details in online website of KSPCB & KPMEA notifying the same).

NOTE:

- If the college established, i.e., 2012-13 and before (before 2013 -14) parent hospital rule is not applicable (F.NO.1-5/2014-INC).
- Colleges established since 2013-14 shall have 100 bedded parent hospital for opening new B.Sc Nursing Programme. But central /state govt institutions can have clinical affiliation with govt hospitals and having parent hospital is not applicable. Other specialties/facilities for clinical experience required are;-OT, Eye/ENT, Burns &Plastic, Neonatology, Communicable disease, cardiology, oncology, Neuro, Nephro, ICU/ICCU. (Reference:F.NO.1-5/2014-INC dtd 29/10/2014 and F.NO.1-6/2018-INC dtd 20/04/2018).

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

- With effect from 2022-23 AY, Nursing colleges for **Bangalore Urban and Mangalore city** should have 200 bedded **Unitary/Singleallopathic parent/own hospital**. This hospital should continue to function as parent hospital 'till the life of the nursing institution and not allow the hospital to be treated as Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years. (Registered MOU to be submitted in this regard). Both the college building and the parent hospital should be owned by the same trust. (Reference: The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021 F.NO. 11-1/2019-INC.)
- In addition to parent hospital, to offer clinical experience/specialties the students should be sent to affiliated hospital/agencies/institutions where it is available with minimum of 50 beds. The gazette of India extraordinary part III—section 4 published by authority, [Indian Nursing Council {revised regulations and curriculum for B.Sc. (nursing) program, regulations, 2020} 5th July, 2021 F.NO. 11-1/2019-INC.)

Note

- Verify the original KPMEA documents, pollution control certificate of the hospitals to prove the ownership of the hospital and the number of beds
- Verify the MOU(undertaking) between trust member (owner of the hospital) and the trust [i.e., signed by all trustees/members/directors of Trust/Society/ Company]. owning the nursing institution with the clause to the effect that the trustee/member/director of the Trust/Society/ Company would not allow the hospital to be treated 'Parent/Affiliated Hospital' to any other nursing institution and will be for minimum 30 years.

Verify & Attach Clinical permission letter, fee paid receipts.

Remarks:


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

18.1. Distribution of Beds

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Medical	NA	NA	30	80%
Surgery including OT			25	75%
Obstetrics & Gynecology			20	85%
Pediatrics,			10	78%
Emergency Medicine			10	83%
Psychiatry			05	82%

Additional/Other Specialties/Facilities for clinical experience:

Clinical Areas	Parent		Affiliated	
	No. of Beds	Bed Occupancy	No. of Beds	Bed Occupancy
Major OT	NA	NA	03	85%
Minor OT			04	85%
Dental, Otorhinolaryngology, Ophthalmology			02	75%
Burns and Plastic			02	80%
Neonatology care unit			02	82%
Communicable disease/ Respiratory medicine/TB & chest diseases			03	81%
Dermatology			0	89%
Cardiology			05	90%
Oncology			0	75%
Neurology/Neuro-surgery			02	73%
Nephrology/Urology			03	83%
ICU/ICCU			04	75%
Geriatric Medicine			02	90%
Any other			-	-

Note: 1:3 student patient ratio needed. Verify and attach details of previous month.


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

19	COMMUNITY HEALTH NURSING :Annexure - 17	
RURAL FILELD		
a. Name of CHC / PHC / SC	Machohalli	
Adopted / Affiliated	Affiliated	
Administrated by	State Govt. ☒ Municipal Corporation ☐ Private ☐	
Distance from the Nursing Institute	1 km	
b. Services Rendered by Health & Family Welfare Programmes		
URBAN FEILD :		
a. Name of CHC / PHC / SC	Gollarahatti	
Adopted / Affiliated	Affiliated	
Administrated by	State Govt. ☒ Municipal Corporation ☐ Private ☐	
Distance from the Nursing Institute	2 km	
b. Services Rendered by Health & Family Welfare Programmes	<u>Antenatal care, delivery, postnatal care, pediatric care, family planning, immunization,</u>	
<i>N.B.: A copy of the agreement for affiliation to the hospital and Health Centers to be attached.</i>		

20	Master Rotation Plan : Annexure - 18			
a.	Basic B.Sc. Nursing	YES	☒	NO ☐
b.	Post Basic B.Sc. Nursing	YES	☒	NO ☐
c.	M.Sc. Nursing	YES	☒	NO ☐
21	Time Table available for all Nursing Programmes			
a.	Basic B.Sc. Nursing	YES	☒	NO ☐
b.	Post Basic B.Sc. Nursing	YES	☒	NO ☐
c.	M.Sc. Nursing	YES	☒	NO ☐

22	Records of Students : Are the following students records are maintained well?			
a.	Admission record	YES	☒	NO ☐
b.	Daily Attendance Registers	YES	☒	NO ☐
c.	Health Records	YES	☒	NO ☐
d.	Clinical and field experience record	YES	☒	NO ☐
e.	Practical record books - procedure record	YES	☒	NO ☐
f.	Practical record books - Midwifery case book	YES	☒	NO ☐

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

g.	Leave record	YES	☒	NO	☐
h.	Extracurricular activities of students	YES	☒	NO	☐
i.	Cumulative record of each	YES	☒	NO	☐
j.	Course planning of each subject	YES	☒	NO	☐
k.	Rotation plans	YES	☒	NO	☐
l.	Committee Meetings	YES	☒	NO	☐
m.	Affiliation records	YES	☒	NO	☐
n.	Records of Stock	YES	☒	NO	☐
o.	Annual report of activities and achievements	YES	☒	NO	☐
p.	Staff development programmes	YES	☒	NO	☐
q.	Anti-ragging committee	YES	☒	NO	☐
r.	Student welfare committee	YES	☒	NO	☐

23	Hostel Facilities :Annexure - 12			
a.	Whether the college is having a separate Hostel?	YES	☒	NO ☐
b.	Built-up area of the Hostel	Sq.ft 33,700 & 23,600		
c.	Is the Hostel Owned or Rented/Leased?	Own	☒	Rented/Leased ☐
d.	Is there separate provision of Hostel for Male and Female Students?	YES	☒	NO ☐
e.	Total No. of students in the hostel	Girls : 98	Boys : 59	
f.	Total No. of rooms	Girls : 25	Boys : 15	
g.	Water Supply	YES	☒	NO ☐
h.	Electricity Supply	YES	☒	NO ☐
i.	Is Facilities available for outdoor games and indoor games?	YES	☒	NO ☐
j.	Is Sick room available?	YES	☒	NO ☐
k.	Whether the hostel mess is available with	YES	☒	NO ☐
l.	Safe drinking water facilities	YES	☒	NO ☐

List of Annexures:

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Annexure Numbers	Details	Verified as per originals documents		Signature
		Yes	NO	
Annexure - 1	Details of Trust/ Society related documents	✓		
Annexure - 2	Details of Governing Council, its meetings & Audit report of Trust	✓		
Annexure - 3	Details of any other Nursing Institution under the same Trust	✓		
Annexure - 4	Details of Affiliated fees paid receipts	✓		
Annexure - 5	Approval Status : GOK Order	✓		
Annexure - 6	Approval Status : RGUHS Notification (Last 3 Years) Approval	✓		
Annexure - 7	Approval Status : KNC Notification	✓		
Annexure - 8	Status : INC Notification	✓		
Annexure - 9	List of Post Basic B.Sc. Nursing Students as per format	✓		
Annexure - 10	List of M.Sc. Nursing Students as per format	✓		
Annexure - 11	Details of External /Part time Teachers	✓		
Annexure - 12	Physical Facilities : 1. College Building- Own /rent /lease MOU documents, Sale deed, current year tax paid receipt, sanctioned building plan by competent authority, occupancy certificate, building accessibility-lift/ Rampin working condition, 2. Laboratories 3. Building related documents 4. Hostel	✓		
Annexure - 13	Vehicle Details : Bus	✓		
Annexure - 14	Details of List of Library Books & others	✓		
Annexure - 15	Academic Activities	✓		
Annexure - 16	Details of Clinical/Hospital Facilities- registered Hospital MOU, latest KSPCB & KPME certificate, current academic year clinical fees paid receipts from affiliated hospitals.	✓		
Annexure - 17	Details of Community Health Nursing Posting Facilities	✓		

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

Annexure - 18	Master Rotation plans and Time tables	✓		
Annexure - 19	List of Teachers with their Declaration forms & necessary documents	✓		
Annexure -20	RGUHS approved guideship letters of M.Sc Nursing faculty each speciality wise	✓		

Note: Verify & attach Relevant Documents (include staff declaration forms) along with this report. The recordings of the report should be clearly legible. LIC team is solely responsible for the details & remarks noted in the LIC format.

LIC Team Observations:

The Capital College of Nursing
Meets the requirement of Apex body/RGUHS
in terms of Infrastructure, Faculty,
equipment and clinical material
in the affiliated hospitals for continuing
of affiliation of BSC - Nursing - 60
PB BSC - Nursing - 50
MSc Nursing - 25
for the year 2025-26


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

UNDERTAKING

We the Chairman and members of local inspection committee appointed by RGUHS for conduct of LIC inspection at Capitol College of Nursing which has applied for continuation of affiliation for the academic year 2024-25.

We have conducted LIC inspection of this college on 29/8/25 and verified the infrastructure, Institutional facilities, Student Strength, Staff Post, Staff Biometrics, Students attendance and the original documents pertaining to institution. As per the Latest Minimum Standard Requirements (MSR) stipulated by Apex body and notification issued by RGUHS vide ref no: RGUHS/NSG/COA/2024-25, dated: 11/12/2023, we have also visited the attached hospital and verified the bed strength and clinical facility at the hospital.

The information recorded by us in the LIC reports is true and correct.

The LIC inspection report along with documents and soft copy is submitted to RGUHS.


Senate Member
(Chairman)


A C Member
(Member)


Subject Expert
(Member)


Signature of Chairman


Signature of Member (1)


Signature of Member (2)

Instructions for reporting of Local inspections by RGUHS

1. LIC Team shall submit an Undertaking enclosed with the LIC order of having completed the inspection as per the RGUHS norms.
2. Team shall submit the report soft & hard copy within 48 hours of the inspection failing which 2
 - a. Team shall compulsorily visit the attached hospital and physically verify the bed strength and facilities provided along with the KPMEA & PCB Certificates.
 - b. Team shall obtain an undertaking/affidavit from the hospital in the prescribed format.
3. Submission of softcopy of Video recording, geo tagged Photography during LIC inspection is mandatory.
4. The check list should have specific comments wherever applicable.
5. Report shall not use the words Adequate/Satisfactory/ available/sufficient etc. where the specific information is sought such as Area of the land/ Dimensions of class rooms/ number of teaching faculty/ number of class rooms/Laboratories /number of books etc. Such reports will be rejected directly without the approval.
6. All ORIGINAL documents mentioned in the checklist must be verified by the team before writing comments in the report.
7. After the verification of the original documents, photocopies of the same to be collected and the copies to be attested by the seal and signature of the Principal.
8. Original Land documents to be verified: Dishank app may be used to verify the owner's details of the particular institution.
9. For any misleading / wrong information the whole LIC team shall be made responsible.


Signature of Chairman


Signature of Member (1)


Signature of Member (2)



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ, ಬೆಂಗಳೂರು

RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, KARNATAKA, BENGALURU
4th T Block, Jayanagar, Bengaluru – 560 041

UNDERTAKING by Trust Management

I **Mr. Purushothama** the Chairman of the trust **CAPITOL SOCIAL & EDUCATIONAL ASSOCIATION** are submitting the affidavit to University. The trust **CAPITOL SOCIAL & EDUCATIONAL ASSOCIATION** is running/managing the college **The Capitol College of Nursing, Bengaluru** since 6 years.

We confirm that all the information provided by us to the LIC team is true and correct to the best of our knowledge.

We confirm that the faculty in the college are employed for full time in the college.

We also confirm that the college is solely managed by the trust and is not leased/sub leased to any other trust/agency to manage the college.

We also confirm that the college is abiding to the norms of Apex body/RGUHS. As prescribed from time to time.

If any of the information declared is found to be false/misleading, Principal and the Trust management can be held responsible and suitable action can be initiated by the University.

Signature of Chairman

Signature of Member (1)

Signature of Member (2)

