



Dr. M.K.Ramesh
Registrar (Evaluation)

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Reg(E)Exam/UG/Feb- 2018

Dated: 10.01.2018

FEE NOTIFICATION

Sub:	Conduct of Under-Graduate BAMS, BNYS, BUMS, BHMS, BHA, BPO & B.Sc Allied Health Sciences theory examination during February- 2018.
Ref:	Date of commencement of the theory examination 27 th February – 2018.
	Reg [E]/Exam/UG/Feb 2018, Dated : 19/12/2017.

Sl. No	Faculty	Year
1.	BAMS (RS4) & (RS5)	I, II, III & IV Year
2.	BAMS (RS3) & All Scheme	I, II, III year
3.	BHMS (All Scheme)	I, II, III & IV Year
4.	BUMS (RS3), (RS4) & (RS5)	I, II, III year
5.	BNYS (All Scheme)	I, II, III & IV Year
6.	B.Sc. [Allied Sciences],	I, II, & Final
7.	BPO	I, II, III & Final
8.	B.Sc Optometry	I, II, III & Final

The Theory Examinations for the BAMS, BUMS, BHMS, BNYS, B.Sc. Allied Health Science courses examinations will be held from **27th February - 2018**, the detailed Time Table will be notified shortly.

1.	Date of Issue of Application forms	22.01.2018
2.	Last date for payment of Examination fee	15.02.2018
3.	Last date for submission of filled of Application Forms to the University (Hard Copies)	22.02.2018

EXAMINATION FEE STRUCTURE

1.	Examination Application Form fee	Rs. 200/-
2.	Marks Card fee	Rs. 300/-
3.	BAMS, BUMS, BHMS, BNYS and B.Sc. Allied Health Sciences	Rs. 300/- per paper
4.	Provisional Degree Certificate (PDC)	Rs. 750/-
5.	Convocation Fees	Indian Nationals Rs.2000/-
		Foreign Nationals Rs.4000/-

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INTERNAL ASSESSMENT (IA) MARKS SUBMISSION DATES WHEREVER APPLICABLE

I.	Last date for Online Submission of Internal Assessment Marks [Statement of Internal Assessment marks of both regular & repeater students] and Freezed hard copies duly signed by the students.	15/02/2018
II.	Submission Freezed Hard copies of I.A. Marks with a Fine of Rs. 10.000/- is up to	21/02/2018
III.	Submission Freezed Hard copies of I.A. Marks with a fine of Rs. 20.000/- is up to	24/02/2018

Instructions to both the students and Principals are to be read carefully and strictly be adhered to, without fail.

INSTRUCTIONS TO THE STUDENTS

1. Final year Students are required to pay the PDC and convocation fee along with the examination fees.
2. The failed students [repeaters] need not pay the marks card fee as per circular No. REP/Exmn/M.C/4/01-02, dated 24/07/2001.
3. The failed final year students [repeaters] need not pay the PDC fee and convocation fee as it has been paid by the students in the earlier examinations. If any revision in the fees structure in respect of Marks card, PDC and convocation fee, then such difference amount should be paid by the students.
4. The fee once paid cannot be refunded or readjusted under any circumstances.
5. Change of Examination centre is not permitted.
6. Those students who are appearing for multiple years of examinations, will have to pay application form fee separately for every year.

Instructions to the Principals / Heads of the Institutions

1. Attendance:

The Principals of the Colleges are required to furnish attendance of all the Students by calculating the attendance up to the last working day of course/term. **There is no provision for condonation of Attendance.**

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2. SC/ST, Category-I and Management Quota students also have to pay all the applicable examination fees, as per the following orders.
 - i. Letter of Director of Medical Education No.MEH (3)/22/2002-03, dated 27/03/2003.
 - ii. Circular of RGUHS dated 22-11-2004 and Ref No. Reg (E) / SC / ST / AR – 04 / 08-09 dated 10/02/2009 and
 - iii. Reference letter No.REG/EX-II/SC/ST/BCM 59/2003-04 dated 18.11.2003 respectively.
3. All Repeaters Students including SC/ST/Category –I of all faculties are not exempted from the payment of examination fees. As per the Government letter vide No.SWL 229, BCA 80, dated 16/12/1982.

The Institution **should not collect Examination fees from the Ineligible Students** such as who have failed in IA marks and who are having shortage of attendance as per the ordinances.- (For the eligibility to appear for examination, Heads of the Institution may refer to RGUHS Ordinances/ Notifications).

4. Some of the papers may have two QP codes, but the examination fee is to be collected as per paper and not as per QP code.
5. Submitting Freezed Hard copies of IA Marks, which are uploaded online to the RGUHS is Mandatory. Copy of the same must be kept under safe custody of the Principal and should be produced on demand by the University.
6. The “I.A Marks” received after the last date of submission will not be considered for declaration of result for which the Principal is solely held responsible, as per the RGUHS Circular No. Ex-I/UE/IA/Marks/105/98-99 dated 21-12-1998.
7. Filled application forms should be signed by both the Students and the Principal in the required places. Photo generated in application forms should be attested by the Principal. Kindly note facsimiles should not be used for signatures.
8. The Principal should verify all the filled application forms for eligibility of students and submit to the Registrar (Evaluation) on or before the specified dates by insured post or authorized person. The principal will be held solely responsible if non-eligible Students are permitted to write examination.

The Principals of colleges should collect the fee from each Students and send a financial statement showing the details Name of the Students, Register Numbers, Subject appearing and fees paid receipt along with online transaction ID / Reference No (Fee paid online printout receipt) etc., “in triplicate”.

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The Principal should submit the list of Students who have not filled application form in separate cover along with filled application forms

MODE OF FEE PAYMENT

- 1. All fee payment shall strictly be through online college portal only.**
- 2. RTGS/NEFT/Cheque / Pay Orders / Demand Drafts will not be accepted from 01.04.2015 as per circular No.RGU/FO/PYT-GTW/2014-15 dated 10.02.2015.**
3. The University will not claim the examination fees from the social welfare, backward class and minorities Dept / Corporation.
4. The Principals shall send **separate statements for Convocation Fee and Provisional Degree Certificate fee, collected from the students who are appearing for the Final Year Examination with details** such as Register Number, Name of the Students, Amount paid, and send a Online Payment Receipt for the consolidated amount in favour of the Registrar (E).

Please notify all the Communications issued by the University especially, Examination Notification, fee structure, Time Table etc., prominently on the Notice Boards of the institutions and hostels for the benefit of the students. **Internal Assessment marks and attendance of all the Students shall be displayed on the Notice Boards for the benefit of the students without fail.**

**This Information is also available at website www.rguhs.ac.in/
www.rguhsqp.com**

By Order,

Sd/-

**Dr. M.K.Ramesh
Registrar (Evaluation)**

To:

All the Principals of Colleges affiliated to RGUHS

Copy to:

1. P.A. to Vice – Chancellor \ Registrar \
2. Finance Officer RGUHS.
3. All the Officers of the, RGUHS
4. Branch Manager, RGUHS Ext. Counter SBM, Jayanagar, Bangalore – 560041
5. Regional Centers – Belgaum & Gulbarga
6. Guard File.